

A guidance document that demonstrates the NetDMR process from log in to submission of a DMR.

Arkansas CDX/ NetDMR Walk Through



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File Edit View Favorites Tools Help

d States Environmental Protection Acency Recent Announcements Terms and Conditions Help CDX- Central Data Exchange Log in to CDX User ID westb@adeq.state.ar.us Password ******* 1. CDX Log In Page aister with CD

https://cdx.epa.gov

Two ways to sign

into NetDMR:

Recommended way of signing into CDX.

Welcome

Welcome to the Environmental Protection Agency (EPA) Central Data Exchange (CDX) - the Agency's electronic reporting site. The Central Data Exchange concept has been defined as a central point which supplements EPA reporting systems by performing new and existing functions for receiving legally acceptable data in various formats, including consolidated and integrated data.

Contact Us

Forget your Password? Forget your User ID? Warning Notice and Privacy Policy

Warning Notice and Privacy Policy

Warning Notice

In proceeding and accessing U.S. Government information and information systems, you acknowledge that you fully understand and consent to all of the following:

- 1. you are accessing U.S. Government information and information systems that are provided for official U.S. Government purposes only;
- 2. unauthorized access to or unauthorized use of U.S. Government information or information systems is subject to criminal, civil, administrative, or other lawful action:
- 3. the term U.S. Government information system includes systems operated on behalf of the U.S. Government;
- 4. you have no reasonable expectation of privacy regarding any communications or information used, transmitted, or stored on U.S. Government. information systems;
- 5. at any time, the U.S. Government may for any lawful government purpose, without notice, monitor, intercept, search, and seize any authorized or unauthorized communication to or from U.S. Government information systems or information used or stored on U.S. Government information systems;
- 6. at any time, the U.S. Government may for any lawful government purpose, search and seize any authorized or unauthorized device, to include non-U.S. Government owned devices, that stores U.S. Government information;
- 7. any communications or information used, transmitted, or stored on U.S. Government information systems may be used or disclosed for any lawful government purpose, including but not limited to, administrative purposes, penetration testing, communication security monitoring, personnel misconduct measures, law enforcement, and counterintelligence inquiries; and
- 8. you may not process or store classified national security information on this computer system.



2. CDX/NetDMR Log In Page – <u>https://netdmr.epa.gov</u>

Welcome to the NetDMR 2017 Upgrade registration page. To sign in, please use your Central Data Exchange (CDX) User ID and Password. If you are already a registered NetDMR user with or without a current CDX account, check for an email from netdmr-notification@epa.gov with instructions on how to complete the CDX registration for NetDMR users. If you did not receive an email or could NOT complete the process using the link provided in the email, you will need to create a new CDX account unless you already have a CDX account. If you already have a CDX account, please add the appropriate NetDMR program service(s).

Sign in or create a new account # = required User ID 🗯 Password * Forgot username? Forgot password?

CDX Home Page

- After you logging in into CDX, click on the link under Role.
- You will be taken to the new NetDMR Landing Page

	bout	Recent Announcements	Terms and Conditions	FAQ	Help	/
DX ₂ (Centra	al Data Exchange				■ Contact Us Logged in as JAKENETDMR1@GMAIL.COM (Log o
CDX	Inbox	My Profile Submission	History			
		Service	s (\$ N F lage		CDX Service Availability
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8	N L	IDMR-R6: NetDMR: EPA Regix A-NM-OK-TX	on 06 - AR-GM- <u>Permittee</u> (signature	2 2 2)		News and Updates
					No n	news/updates.

New NetDMR Landing Page

- After you click on your Role on the CDX home page, you will be taken to the new Welcome page of NetDMR.
- Click on "Continue to NetDMR" and your NetDMR Home Page will appear.

Welcome

Welcome to the

Arkansas DEO

twork

FAOs | Getting Started | Contact the NetDMR Team

Installation of NetDMR! NetDMR is a web-based application that allows National I DES) Permittee Users to enter and electronically submit Discharge Monitoring Report (DMR) data through the Central Data Exchange (CDX) to EPA. All facilities required to provide DMR data as part of their NPDES permit will need to do so electronically using NetDMR as of December 21, 2016. If you are interested in learning more about NetDMR please check out the NetDMR Support https://netdmr.zendesk.com/home

Continue to NetDMP

Access NetDMR

 First time users should check to see if your parts it is available retDMR yet by Checking your Permit ID

If you have any questions about NetDMR, please contact Nguyen.helen@epa.gov.

News

There are no news items

Warning Notice

The registration procedure for the National Installation of NetDMR is part of the United States Environmental Protection Agency's (EPA) Central Data Exchange, which is for authorized use only. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

Privacy Statement

EPA will use the personal identifying information which you provide for the expressed purpose of registration to the National Installation of NetDMR site at the Central Data Exchange and for updating and correcting information in internal EPA databases as necessary. The Agency will not make this information available for other purposes unless required by law. EPA does not sell or otherwise transfer personal information to an outside third party. [Federal Register: March 18, 2002 (Volume 67, Number 52)][Page 12010-12013]



Pending Access Requests

Click any underlined column title to sert the table rows in ascending or descending order by the information in that column. If you click View All or View Partial, the table will be displayed with the default sort order applied and any selected check bases will be reset to unselected.



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🔍 New Search | 🔍 Refine Search | 🖌 Sign & Submit Checked DMRs | 🖗 Download Checked CORs in XML | 💂 Download Checked CORs in PDF | 🖌 Update NODI

OMR/COR Search Results

N	ant Shap(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	Scheduled/Unscheduled	DMR Due Date	Slatus	COR Received Date	Include in Batch Submit Check AllOn Page Clear All	Include in Batch COR Download Check AllOn Page Clear Al	Update NODI Check AllOn Page Clear All
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DMR/COR Search Results Page

Can List DMRs with the following statuses:

- 1.) Ready for Data Entry
- 2.) NetDMR Validation Errors
- 3.) NetDMR Validated Ready to be Signed & Submitted
- 4. Signed & Submitted/Completed

To Correct a Submitted DMR:

Correcting a DMR that has been signed & submitted, search for the DMR, under Next Steps column, click on the drop down menu and select "Correct DMR" and click "Go". This will take you to the web DMR form to correct it, save it, and sign and submit again.

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DMR/COR Search Results Page, Pt. 2

If you have a lab that fills out your DMR, the status will be NetDMR Validated. If it has errors on the DMR, the status will be NetDMR Validation Errors.

Select the DMR and under Next Steps, click "Go" and the DMR Edit screen will appear.

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- MR, select "C" under fill out the parameter and Quality.
- NODI Code and a <u>'ields</u>
- nalysis, and Sample lated. Will not need to more often or

		Permittee Address:					
		Facility Location:					
		Discharger					
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Sesson: 0

- After completing the DMR, click Save & Continue.
- By Status, if you receive NetDMR Validated, click Sign & Submit to electronically sign the DMR
- If you receive NetDMR Validation Errors, correct the errors or only acknowledge permit exceedances under Edit Check Errors and attach a noncompliance report. (See next slides for examples of errors.)

NODI	1 - Wrong Flow 2 - Operation Shubdown 4 - Discharge to Lagoon/Broundwater	adine			Quality or G	encentration		é al Ex.	Free of Analysis	Small Tens
9	5 - Frozen Conditions 7 - No Influent	Value 7	Inte	Volue 1	Unline 2	Value 2	linity		G	
Smpl	8 - Other (See Constents) 9 - Conditional Honitoring - Not Required The Period A - Serveral Permit Exemption 8 - Below Detection Limit/No Detection C - No Detection Limit/No Detection	Value 2	oms		NATURE &	Force a				<u> </u>
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US BPA Edit DMR

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Comments

The non-compliance report has been added.

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Signing DMR Process

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Signing DMR Process

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Comments

The non-compliance report has been added.

Add Attachment

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Account Changes

- Account information is no longer editable
- Password cannot be reset in My Account
- Contact CDX Helpdesk at 1-888-890-1995 to make any changes or reset password on your account



🖌 Edit My Account

You can edit your account by changing information below.

General Account Information

User Name:	CATHYNETDMRDEMO@YAHOO.COM
First Name:	Cathy
Last Name:	Bius
Organization:	Amazon Oil
Job Title:	President
Email Address:	cathynetdmrdemo@yahoo.com
Telephone Number:	(214) 665-6456
Type of User:	Permittee User

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After clicking on Access Requests, the following page will appear so a Responsible Official (RO) (with a NetDMR account and the Authorized Representative signed the agreement electronically) can electronically sign a NetDMR Subscriber Agreement.

The request will appear similar as below, the RO will check the approve box and click Save.

After signing, the request will need to be approved by ADEQ. In approximately 10 business days, you should receive an email/letter notifying the Authorized Representative of approval.

CDX/NetDMR Customer Service

- CDX Account information, including passwords, resend your Verification email
- Call 888-890-1995 (toll-free) or (970) 494-5500 for International callers
- <u>helpdesk@epacdx.net</u>
- Hours of operation is Monday Friday,
- 7 am 5 pm Central Standard Time
- NetDMR Customer Support
- Call Center at 1-877-227-8965 (toll-free)
- Email to <u>NPDESeReporting@epa.gov</u>
- Hours of operation is Monday Friday,
- 8 am 4 pm Central Standard Time

Additional Support Resources

- NetDMR Zendesk (<u>https://netdmr.zendesk.com</u>)
 - Documentation
 - Training Tutorials
 - Training Schedules
 - Recorded webinars
 - FAQs
- Regulatory Authority

https://netdmr.zendesk.com/hc/en-us/articles/209616226



ADEQ NetDMR Contact Information

- Richard Healey, Enforcement Branch Manager: 501-682-0640
 - <u>healeyr@adeq.state.ar.us</u>
- General NetDMR Assistance:

501-682-0624

• <u>netdmr@adeq.state.ar.us</u>

