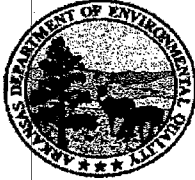


Grant Number

BMT01-06



**ARKANSAS**

**DEPARTMENT OF ENVIRONMENTAL QUALITY**

Marcus C. Devine, Director

AFIN: 72-00778

Pmt #: RSWMD-BOS

REC'D

JUN 30 2006

Doc ID#: 35234

To: SMzyke

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**Solid Waste Management Division, Programs Branch**  
**SOLID WASTE AND RECYCLING GRANTS**  
**2006 APPLICATION FORM**  
 (STATE FISCAL YEAR 2007)

1.0 Boston Mountain Solid Waste District for Jones Center for Families  
 Name of Applicant (This may be a city, county, municipality, etc.)

1.1 Thomas Hodges  
 Contact Person (This person must be available to answer questions regarding this grant.)

1.2 11398 Bond Road                      Prairie Grove                      Wash                      72753  
 Address                                      City                                      County                      Zip

1.3 (479) 846-3005                      479-846-4614                      thodges@bmswd.com  
 Area Code                      Telephone                                      Fax                                      E-mail

2.0 Grant Category: Check One (Please select only one category per application.)

<input type="checkbox"/> Administrative	<input type="checkbox"/> Material Recovery Facility
<input type="checkbox"/> Composting Equipment Specify type	<input checked="" type="checkbox"/> Recycling Equipment Specify type
<input type="checkbox"/> Education	<input type="checkbox"/> Solid Waste Planning
<input type="checkbox"/> Transfer Station with Recycling	

2.1 Project Total Cost                      Grant Amount Requested

\$ 22,206.00                                      \$ 10,000.00

- 3.0 **Project Description** – All grant applications, including administrative, must include a detailed project description. At a minimum, answer the following:
- 3.1 The project's goals and how the project will be conducted (such as, how will materials be collected and marketed, and how public awareness of the project will be increased).
  - 3.2 What items are/will be recycled.
  - 3.3 Project location and population served by the proposed project (whom do you expect to participate in the program?).
  - 3.4 The days and hours of operation. (If funding equipment, how many days/hours will it be used for the project?)

## **The Jones Center for Families, Inc.**

### **3.0 Project Description:**

Uniquely situated as a regional leader, The Jones Center for Families, Inc. (JCF), a non-profit organization in Springdale, Arkansas, seeks to implement a recycling program and highlight the importance of recycling in the community, as well as the entire northwest Arkansas region. Over 50,000 guests a month meet, swim, workout, ice skate, attend classes and conferences at JCF, drawing people of all ages, ethnicity, and backgrounds together. Our intention at JCF is to encourage and lead by word and example, the importance of recycling and reducing waste to our guests, staff, volunteers, and community.

The recyclable materials will be collected, sorted and transported to appropriate recycling facilities by the children and director of an after school and summer program, KIDCARE, located at JCF. Dale Wolf, executive director of KIDCARE, will coordinate and supervise the recycling program. KIDCARE is a non-profit mentoring organization that provides positive direction and reinforcement in character development to children in grades 3, 4 and 5 who are often at home alone, or not under adult supervision.

KIDCARE has two main goals: first, character development which is taught through games, activities, projects, and support of academics; second, citizenship through community service which is experienced in such projects as home and yard clean-up for shut-ins, planning and planting a garden in a park or public area, and, now, with the help of Arkansas state grant funding through Boston Mountain Recycling will be experienced in collecting, sorting, and encouraging the recycling program at the Jones Center for Families! Any proceeds from the sale of recycled material will be directed back to the KIDCARE program.

The Center will organize media event(s) to announce the implementation of a recycling program at JCF, and staff and volunteers will encourage guests to make use of the recycling containers.

**3.2 Items to be recycled:**

Aluminum cans, plastic bottles.

**3.3 Project Location and Population served:**

All containers will be located at the Jones Center for Families, Inc. at 922 East Emma in Springdale, Arkansas. Population served will be staff, volunteers, and guests of the Jones Center for Families, Inc.

**3.4 Days and Hours of Operation:**

Indoor containers will be available for use the following hours/days:

Monday thru Thursday: 6am – 9pm

Friday: 6am -11pm

Saturday: 8am – 11pm

Sunday: 1pm – 5pm

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**4.0 Administrative Requirements**

- 4.1 Does the applicant hold current environmental permits required for this project?  
Yes  No  No, but have applied  Not Applicable
- 4.2 If existing equipment serves the project area, provide justification why this project is not a duplication of services.
- 4.3 Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? (*Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.*)  
Yes  No
- 4.4 Projected beginning date August 2006
- 4.5 Projected completion date August 2007
- 4.6 Attach completed Budget, Appendix A
- 4.7 Attach signed Minimum Conditions of Grants, Appendix B
- 4.8 Attach proof of publication and public comments received regarding the grant request. (*A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C*)  
*To be supplied by Boston Mountain Recycling*

**Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.**

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**5.0 Signature and certification**

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.

*Thomas C. Hodges*

Signature of Applicant's Authorized Representative

*Dept Director*  
Title

*479-846-3005*  
Telephone Number

*6-28-06*  
Date

*Wes Fowler*

Signature of RSWMD Board Chairman

*WES FOWLER*  
Print name

*6/29/06*  
Date

THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.

*Teresa Bechtel*

Teresa Bechtel (ADEQ Programs Branch)

*8/8/06*  
Date

*Steve Martin*

Steve Martin (ADEQ Solid Waste Management Division Chief)

*8/8/06*  
Date

## **APPENDIX A – PROJECT BUDGET DEFINITIONS**

1. **PERSONNEL SERVICES** – Even if the applicant is not seeking Recycling Grant funds to pay salaries, this expense should be considered as part of the project cost. This expense may be considered a matching resource. List principal project personnel salaries directly on this form. Be sure to total grant funds requested, matching resources, and total costs in the space provided. This section must be completed.
2. **PROFESSIONAL SERVICES** - List consultants, contractors, etc. Services may include those of a web page designer or consultant. Be sure to total grant funds requested, matching resources, and total costs in the space provided.
3. **CAPITAL OUTLAY** - List all items to be purchased with a value greater than \$300. Include equipment, structures, and items relating to them. Be sure to total grant funds requested, matching resources, and total cost in the space provided.
4. **SERVICES AND SUPPLIES** – Include items not itemized in "Personnel Services," "Professional Services," and "Capital Outlay." Examples are duplicating, materials/supplies, postage, publication charges, travel, etc. Be sure to total grant funds requested, matching resources, and total costs in space provided. This section must be completed.

**\*Matching Resources** include cash or in-kind contributions. **In-kind contributions** include any documented contribution, such as real estate, goods or services, and labor, and should be valued using a defensible, auditable method. For example, rates for volunteers should be consistent with those paid for similar work in other state or local government activities; donated supplies should be assigned a reasonable value not to exceed lowest fair market value.

**APPENDIX A – PROJECT BUDGET**  
 COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.  
 REVENUE SHOULD BE PROJECTED FOR THREE YEARS.

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(A) **PROJECT BUDGET SUMMARY** – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.

(A) Project Budget and Summary	ADEQ Grant Funds Requested	Matching Resources*	Total Costs
1. Personnel Services		11,520	11,520
2. Professional Services			
3. Capital Outlay (See attached detail worksheet)	10,000	686	10,686
4. Services and Supplies			
5. Total ADEQ Grant Funds Requested (Transfer to Page 1)			
6. Total Matching Resources Committed to the Project			
<b>TOTAL PROJECT COST</b> (Transfer to Page 1)			<b>22,206</b>

(B) **REVENUE TO CONTINUE PROGRAM** – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.

(B) Revenue to Continue Program	Year 1	Year 2	Year 3
Grant Funds (specify type of grant)			
Landfill Tipping Fees			
Local Sales Tax			
Mandatory User Fees			
Sale of Recycled Material			
Solid Waste Assessment			
Other (specify) replacement containers livers	-0-	-0-	\$1,000
	-0-	\$1,250	\$1,250
<b>TOTAL REVENUE</b>	<b>-0-</b>	<b>\$1,250</b>	<b>\$2,250</b>

The Jones Center for Families, Inc.  
**APPENDIX A: Recycle Project Budget Worksheet**

		<u>ADEQ Grant Funds Requested</u>	<u>Matching Resources</u>	<u>TOTAL COSTS</u>
<b>1. PERSONNEL SERVICES:</b>				
	16 Volunteer Hours @ \$118/hour for 48 weeks		\$ 11,820	\$ 11,820
<b>2. PROFESSIONAL SERVICES:</b>				
		\$ -	\$ -	\$ -
<b>3. CAPITAL OUTLAY:</b>				
<b>INDOOR RECYCLE BINS TOTAL: See attached for detail</b>				
		\$ 8,947		
	Till Truck 1 at \$750ea	\$ 750		
	Can Crusher 1 at \$75ea	\$ 75		
	trash liners	\$ 500		
	colton gloves		\$ 50	
	additional trash liners needed		\$ 500	
<b>TOTALS:</b>		\$ 10,000	\$ 12,200	\$ 22,200



Jones Center for Families, Inc.  
 Capital Outlay Detail

INDOOR RECYCLE BINS:				
(48) Container Drink Recycle bins @ \$89ea + estimated freight \$20ea + \$10 ea labeling in English & Spanish=		\$	5,712	
Itemization of # of bins needed in each area				
Main-concourse	10			
Operations	1			
Staff break room	1			
Generations	3			
Conference area	6			
Caterer's Kitchen	1			
Ice balcony	3			
Pool balcony	3			
Gym balcony	3			
Teen Center	2			
Prudens	1			
Service Center	2			
Ice Arena	5			
Recreation staff lounge	1			
CH&W	2			
FRC	4			
	48			
FOOD COURT Recyc	4	at \$645ea + freight ea \$375 total=	\$	2,858
			<b>INDOOR CONTAINERS:</b>	<b>\$ 8,667</b>

RSWMD Boards agree to:

- Establish or designate at least one adequate recyclable materials collection center in each county.
- Ensure that all applicable federal, state and local permits and licenses have been obtained; the project has begun; and adequate revenue sources for continuation of the program are in place before disbursing grants funds.
- Ensure that recipients conform to all state laws that are applicable to the purchase, use or sale of equipment and facilities secured with state funding.
- Ensure that facilities or equipment purchased with grant funds be used exclusively for the general purposes specified in the grant application. **Note: facilities and equipment purchased with grant funds may not be sold, traded or transferred without the Department's written consent.**
- Require grant recipients to maintain an orderly accounting system to document that expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks and other appropriate paperwork.
- Review any change order forms submitted. If approved, submit to ADEQ.
- Review requests for delay of start of grant projects. If approved, submit to ADEQ.
- Compile and submit annual progress reports to ADEQ by **September 1** of each year for a period of five years following the disbursement of funds, or until the expenditure of grant funds is complete.
- Notify ADEQ in the event a recipient has not met conditions of the approved grant application.

**All grants are subject to audit.** Department personnel have the right of access to all records pertaining to a grant-funded project or activity.

I hereby certify that I have read and agree to the conditions of grants as stated above and contained in the listed legislation and regulation.

*Thomas E. Hodges*

Signature of Applicant's Authorized Representative

*Dej. Dunster*

Title

*47846-3005*

Telephone Number

*6-28-06*

Date

*Wes Fowler*

Signature of RSWMD Board Chairman

*Wes Fowler*

Print name

*6/29/06*

Date

Grant Number

*BMT01-06*



**APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS**

The following items are not eligible  
for funding from recycling grants:

Taxes  
Reimbursement of funds  
Retroactive purchases  
Legal fees  
Licenses or permits  
Land acquisition  
Vehicle registration  
Utilities including telephone  
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:

- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$10,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.