

NEA 00-05

3.0 Project Description

This grant application is for \$13,943 to fund the administrative costs necessary for the various aspects of the district's recycling program. Costs such as (but not limited to) phone calls to coordinate the pickup of truckloads of baled recyclable materials, and other recycling activities, office supplies for recycling reports, etc.; postage and postal supplies for corresponding with ADEQ and other agencies, and a host of other administrative costs for continuation of our recycling program. **The nature of our project is administration.**

- 3.1 **Our goals and objectives** are to maintain an outstanding recycling program for our district and to do so means that it must be administered in an outstanding manner. Specifically, we strive to maintain accurate and up to date records enabling us to submit accurate reports to ADEQ and other agencies as promptly as possible.
- 3.2 **Type of items recycled:** The district's recycling operations allow for acceptance of clear glass, plastic milk jugs (natural and colored), assorted number 1 and 2 plastics, plastic soda bottles, newspaper, assorted office paper, aluminum, scrap metals, appliances (white goods), corrugated cardboard, and electronic waste.
- 3.3 **The Northeast Arkansas RSMD is located in extreme northeast Arkansas.** We are bordered on the north and east by the state of Missouri; and bordered on the south and west by other Arkansas counties. **The district's recycling operations serve more than 90,000 residents** of Clay, Greene, Lawrence and Randolph counties.
- 3.4 **Days and hours of operation:** The district's recycling operations are available 24 hours a day at the drop-off locations and from 7:30 a.m. to 4:00 p.m. Monday through Friday at the district's recycling center.

4.0 Administrative Requirements

- 4.1** Does the applicant hold current environmental permits required for this project?
Yes No No, but have applied Not Applicable
- 4.2** If existing equipment serves the project area, provide justification why this project is not a duplication of services.
- 4.3** Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? *(Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.)*
Yes No
- 4.4** Projected beginning date September 2005
- 4.5** Projected completion date Continuous
- 4.6** Attach completed Budget, Appendix A
- 4.7** Attach signed Minimum Conditions of Grants, Appendix B
- 4.8** Attach proof of publication and public comments received regarding the grant request. *(A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C)*

Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.

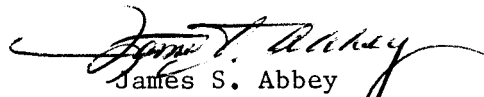
Grant Number

NEA 00-05

5.0 Signature and certification

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.


James S. Abbey

Signature of Applicant's Authorized Representative

Executive Director

870 236-7447

July 8, 2005

Title

Telephone Number

Date


Signature of RSWMD Board Chairman

Mike Gaskill

July 8, 2005

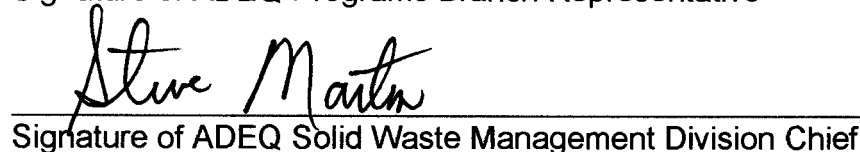
Print name

Date

THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.


Signature of ADEQ Programs Branch Representative

8/25/05
Date


Signature of ADEQ Solid Waste Management Division Chief

8/26/05
Date

APPENDIX A – PROJECT BUDGET

COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.
REVENUE SHOULD BE PROJECTED FOR THREE YEARS.

Grant Number
NEA 00-05

(A) PROJECT BUDGET SUMMARY – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.

(A) Project Budget and Summary	ADEQ Grant Funds Requested	Matching Resources*	Total Costs
1. Personnel Services	0	\$10,000	\$10,000
2. Professional Services	0	0	0
3. Capital Outlay	0	0	0
4. Services and Supplies	13,943	12,000	\$25,943
5. Total ADEQ Grant Funds Requested (Transfer to Page 1)	13,943		
6. Total Matching Resources Committed to the Project		\$22,000	
TOTAL PROJECT COST (Transfer to Page 1)			\$35,943

(B) REVENUE TO CONTINUE PROGRAM – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.

(B) Revenue to Continue Program	Year 1	Year 2	Year 3
Grant Funds (specify type of grant)	\$20,000	\$25,000	\$30,000
Landfill Tipping Fees	20,000	25,000	30,000
Local Sales Tax	0	0	0
Mandatory User Fees	0	0	0
Sale of Recycled Material	10,000	10,000	10,000
Solid Waste Assessment	0	0	0
Other (specify)	0	0	0
TOTAL REVENUE	\$50,000	\$60,000	\$70,000

APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS

The following items are **not** eligible for funding from recycling grants:

Taxes
Reimbursement of funds
Retroactive purchases
Legal fees
Licenses or permits
Land acquisition
Vehicle registration
Utilities including telephone
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:

- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$10,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.

Northeast Arkansas
Regional Solid Waste Management District
P.O. Box 753 Paragould, Arkansas 72451-0753
Phone: Jim (870) 236-7447 Phone: Landfill (870) 239-5572

July 11, 2005

Teresa Bechtel
Recycling Grants Administrator
Solid Waste Management Division
Arkansas Department of Environmental Quality
P.O. Box 8913
Little Rock, AR 72219-8913

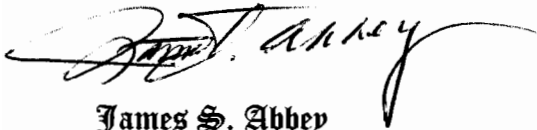
Dear Teresa:

Attached are the Northeast Arkansas RSWMD's recycling grants applications. This year's grants are for: 1. administration of our recycling program; and 2. Continue our recycling workforce

The applications total \$113,943 which is our actual allocation this year according to your July 6, 2005 email with a listing showing our allocation.

Please don't hesitate to call me at 870 236-7447 M-F 8 am to 4 pm if you have any questions.

Sincerely,



James S. Abbey
Executive Director

Enclosures: Calendar year 2005 Recycling Grants Applications

Vice Chairman
GERALD MORRIS
Mayor of Piggott

Chairman
MIKE GASKILL
Mayor of Paragould

Secretary/Treasurer
JESSE DOLLARS
Greene County Judge

*Northeast Arkansas Regional
Solid Waste Management District
“NEARSWMD”*

**Calendar Year 2005
Recycling Grants
Applications**

for:

*Grants awarded by:
Arkansas Department of
Environmental Quality*

Date submitted to ADEQ:
July 11, 2005



**Calendar Year 2005
Recycling Grants Applications**

Northeast Arkansas Regional Solid Waste Management District

- TAB A** Preliminary Documentation
 - A. Description of Recycling Projects
 - NEA 00-05 Administration
 - NEA 01-05 Labor

- TAB 1** **Grant Application (NEA 00-05): Administration**
 - A. Grant Application (1.0 through 3.0)
 - B. Project Description (3.0 through 3.4)
 - C. Grant Application (4.0 through 4.8)
 - D. Grant Application (5.0 signatures page)
 - E. Appendix A - Project Budget
 - F. Appendix B - Minimum Conditions of Grants with signatures of Applicant & Board Chairman

- TAB 2** **Grant Application (NEA 01-05): Recycling Labor**
 - A. Grant Application (1.0 through 3.0)
 - B. Project Description (3.0 through 3.4)
 - C. Grant Application (4.0 through 4.8)
 - D. Grant Application (5.0 signatures page)
 - E. Appendix A - Project Budget
 - F. Appendix B - Minimum Conditions of Grants with signatures of Applicant & Board Chairman

- TAB 3** **Appendix C – Proofs of Publication for Public Notices**
 - A. Clay County Democrat Southern Clay County
 - B. Piggott Times Eastern Clay County
 - C. Clay County Courier Western Clay County
 - D. Paragould Daily Press Greene County
 - E. Times Dispatch Lawrence County
 - F. Pocahontas Star Herald Randolph County

Northeast Arkansas
Regional Solid Waste Management District
P.O. Box 753 Paragould, Arkansas 72451-0753
Phone: Jim (870) 236-7447 Phone: Landfill (870) 239-5572

March 1, 2005

Teresa Bechtel
Programs Branch
Arkansas Department of Environmental Quality
P.O. Box 8913
Little Rock, AR 72219-8913

Dear Teresa:

In accordance with Steve Martin's February 28, 2005 e-mail, the following is a list and brief description of the Northeast Arkansas RSWMD's planned projects for calendar year 2005 for your review and written pre-approval.

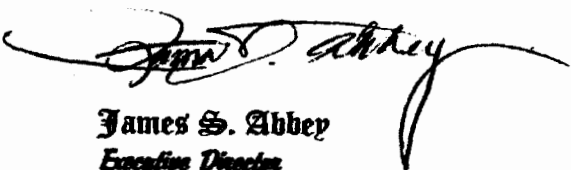
If you have any questions or comments concerning our projects please call me at (870) 236-7447.

Project 1. Expected cost: \$100,000. Project Title. Recycling Center Costs.

NEA01-05
Description: The district provides recycling opportunities to more than 90,000 residents within its four counties (Clay, Greene, Lawrence, and Randolph). This is accomplished through its materials recycling center, roll-on/off trucks and collection containers, and several employees. The collection containers are located in Paragould, Marmaduke, Rector, Piggott, Corning (2), Pocahontas (2), Walnut Ridge, Hoxie, and Lynn. The district's office manager is notified when a container is full. She then dispatches a district owned truck and district employed driver with an empty container to the location. The full container is transported back to the recycling center, where it is unloaded, sorted, and baled by two workers. Revenues from the sale of recyclable materials are insufficient to pay the operating costs. The district must therefore depend on recycling grants and landfill tipping fee revenues to fund the recycling operation for it to continue successfully.

Project 2. Expected cost. \$20,000. Project Title. Administration.
Maximum Administration \$15,797

NEA00-05
Description. The district incurs administrative costs such as publishing public notices concerning recycling in the district's six newspapers; advertisements to inform the public of our recycling operations; educational brochures describing the various materials we accept and where our collection containers are located; workshops for educating teachers (and subsequently the students) on the importance of recycling; corresponding via letter, fax, and phone with recyclable materials brokers and end users; compiling reports to ADEQ, and other agencies, depicting current and historical information on the types and amounts of materials collected, baled, and sold; and various other administrative costs necessary for the district to successfully continue its recycling operations.


James S. Abbey
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