



**ARKANSAS**  
**DEPARTMENT OF ENVIRONMENTAL QUALITY**  
Marcus C. Devine, Director

**Solid Waste Management Division, Programs Branch**  
**SOLID WASTE AND RECYCLING GRANTS**  
**2006 APPLICATION FORM**  
(STATE FISCAL YEAR 2007)

1.0 Pulaski County Regional Solid Waste Management District  
Name of Applicant (This may be a city, county, municipality, etc.)

1.1 CAROL BEVIS  
Contact Person (This person must be available to answer questions regarding this grant.)

1.2 300 Spring Bldg. Suite 200 Little Rock Pulaski 72201  
Address City County Zip

1.3 (501) 340-8787 340-8785 cbevis@pulaski.swdistrict.org  
Area Code Telephone Fax E-mail

2.0 Grant Category: Check One (Please select only one category per application.)

<input checked="" type="checkbox"/> Administrative	<input type="checkbox"/> Material Recovery Facility
<input type="checkbox"/> Composting Equipment Specify type	<input type="checkbox"/> Recycling Equipment Specify type
<input type="checkbox"/> Education	<input type="checkbox"/> Solid Waste Planning
<input type="checkbox"/> Transfer Station with Recycling	

2.1 Project Total Cost Grant Amount Requested  
\$ 170,577.00 \$ 52,516.00

- 3.0 **Project Description** – All grant applications, including administrative, must include a detailed project description. At a minimum, answer the following:
- 3.1 The project's goals and how the project will be conducted (such as, how will materials be collected and marketed, and how public awareness of the project will be increased).
  - 3.2 What items are/will be recycled.
  - 3.3 Project location and population served by the proposed project (whom do you expect to participate in the program?).
  - 3.4 The days and hours of operation. (If funding equipment, how many days/hours will it be used for the project?)

## PROJECT DESCRIPTION

The Pulaski County Regional Solid Waste Management Dist. will allocate \$52,516.00 of the 2006 recycling grant funds for administration of projects within the district, including requesting, disbursing and reporting on the usage of grant funds. Other projects include technical assistance to the localities in the county, the household chemical collection program, special recycling educational events, electronics recycling, coordination of Board and Technical Committee activities and other administrative requirements.

The Pulaski County Regional Solid Waste Management Dist. has worked with its municipal governments in the county to implement the most efficient, integrated solid waste management program possible for Pulaski County residents. Establishing recycling programs for the residences is key. Pulaski County has one of the most aggressive and comprehensive programs in the state and the District strives on updating and improving.

Pulaski County's population is 361, 474 and is made up of five Class 1 cities, Jacksonville (29,916), Little Rock (183,133), Maumelle (10,557), North Little Rock (60,433), Sherwood (21,511) and the Pulaski County unincorporated area (55,924).

The main goal of the District is to provide ways to increase knowledge of and participation in both local recycling services and other services not available through individual local governments, including household chemical collections, electronics recycling, county-wide marketing, promotion and education. These services will be coordinated throughout the District office and implemented as soon as possible with the member jurisdictions.

The recycling programs covered under this administration grant collect aluminum, steel, glass, plastic, paper, electronics and household chemicals. These materials are collected from mobile recycling drop-off centers, manned Saturday drop-off centers, permanent electronics collection centers and permanent household chemical collection facilities open on Saturday and weekday schedules.

The District places a strong emphasis on education. The District's website offers a recycling hotline number and recycling information and education. Greta Green, the District's recycling character, leads educational presentations in the classroom, meetings and daycare centers and at recycling centers. Each presentation features, displays, songs and integrated education on recycling, reuse and reduction.

The District is a regular participant in and sponsors special events throughout the County. The District helps sponsor Pulaski County Day, USGBC, Pulaski County Kite Festival,

Arkansas Flower and Garden Show and Earth Day at the Zoo .The District's booth is an educational booth.

The district is especially involved with it's membership with the Arkansas Recycling Coalition and Keep Arkansas Beautiful.

The District teams with ADEQ to sponsor teacher workshops. The District strives to make recycling news and information readily available so that it becomes an integrated part of the teaching curriculum.

The District targets the whole citizenry in providing education and information. The website provides detailed information, newsletters are mailed out quarterly, postcards are mailed for special events and the Annual Report provides a detailed picture of solid waste management practices in Pulaski County.

The District is a partner with ADEQ, the Cooperative Extension Service, Arkansas Recycling Coalition, Keep Arkansas Beautiful, local media and other Solid Waste and Planning Districts. These partnerships are crucial in providing accurate and balanced information to the public.

The municipal solid waste stream in Pulaski County is nearly 200,000 tons. The recycling programs covered under this administration grant collect aluminum, steel, glass, plastic, paper and household chemicals. These materials are collected at drop off centers or Saturday events. Recycling programs collected 8,547 tons of material for processing and household chemical centers collected 41 tons for disposal, 140 tons of electronics collected.

The Jacksonville Recycling Center is open Monday through Friday, the Sherwood drop off center is open seven days a week. The drop off in Maumelle is open Wednesday through Saturday, the county mobile centers are on a Monday through Friday schedule, the Fairpark, St. Margarets and McCain manned drop off centers will be open every Saturday from 7 to 12 noon. The four permanent household chemical collection and electronics centers are open the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Saturdays and Monday, Tuesday, Wednesday and Thursday each week. A new household center in Maumelle will be open one day a week and one Saturday a month, to be open by end of 2006. A new household chemical collection center is scheduled to open in Little Rock by the end of 2006. The Saturday hours are from 7 to 12 noon and to make the weekdays more convenient the hours are from 7-9:30 am and 3:30-5:30 pm. The household chemical collection sites and the Saturday morning recycling drop-off centers are manned collection sites.

The district manages and operates five permanent electronic collection centers located in Jacksonville, Sherwood, Maumelle, NLR and at Pulaski County Sanitation. The centers are open at the same times as the household chemical collection centers. A new center will open in Little Rock by the end of 2006.

**4.0 Administrative Requirements**

4.1 Does the applicant hold current environmental permits required for this project?

Yes  No  No, but have applied  Not Applicable

4.2 If existing equipment serves the project area, provide justification why this project is not a duplication of services.

4.3 Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? *(Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.)*

Yes  No

4.4 Projected beginning date July 1, 2006

4.5 Projected completion date June 30, 2007

4.6 Attach completed Budget, Appendix A

4.7 Attach signed Minimum Conditions of Grants, Appendix B

4.8 Attach proof of publication and public comments received regarding the grant request. *(A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C)*

**Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.**

Grant Number

PCO 00-06

**5.0 Signature and certification**

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.

*Carol Bevis*

Signature of Applicant's Authorized Representative

*Deputy Dir/Recycling Coord.*

Title

*340-8787*

Telephone Number

*6/27/06*

Date

*Floyd D. Villines III*

Signature of RSWMD Board Chairman

*F. G. "Buddy" Villines III*

Print name

*9/7/06*

Date

**THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.**

*Teresa Bechtel*

Teresa Bechtel (ADEQ Programs Branch)

*9/22/06*

Date

*Steve Martin*

Steve Martin (ADEQ Solid Waste Management Division Chief)

*9/22/06*

Date

## APPENDIX A – PROJECT BUDGET

COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.  
REVENUE SHOULD BE PROJECTED FOR THREE YEARS.

Grant Number
DCO 00-06

- (A) **PROJECT BUDGET SUMMARY** – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.

(A) Project Budget and Summary	ADEQ Grant Funds Requested	Matching Resources*	Total Costs
1. Personnel Services	6,180	81,972	88,152
2. Professional Services	10,036	3,089	13,125
3. Capital Outlay			
4. Services and Supplies	36,300	33,000	69,300
5. Total ADEQ Grant Funds Requested (Transfer to Page 1)	52,516 <sup>00</sup>		
6. Total Matching Resources Committed to the Project		118,061	
<b>TOTAL PROJECT COST</b> (Transfer to Page 1)			170,577

- (B) **REVENUE TO CONTINUE PROGRAM** – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.

(B) Revenue to Continue Program	Year 1	Year 2	Year 3
Grant Funds (specify type of grant)			
Admin.	52,516	52,516	52,516
Landfill Tipping Fees	78,712	78,712	78,712
Local Sales Tax			
Mandatory User Fees	39,349	39,349	39,349
Sale of Recycled Material			
Solid Waste Assessment			
Other (specify)			
<b>TOTAL REVENUE</b>	170,577	170,577	170,577

## APPENDIX A – PROJECT BUDGET DEFINITIONS

1. **PERSONNEL SERVICES** – Even if the applicant is not seeking Recycling Grant funds to pay salaries, this expense should be considered as part of the project cost. This expense may be considered a matching resource. List principal project personnel salaries directly on this form. Be sure to total grant funds requested, matching resources, and total costs in the space provided. This section must be completed.
2. **PROFESSIONAL SERVICES** - List consultants, contractors, etc. Services may include those of a web page designer or consultant. Be sure to total grant funds requested, matching resources, and total costs in the space provided.
3. **CAPITAL OUTLAY** - List all items to be purchased with a value greater than \$300. Include equipment, structures, and items relating to them. Be sure to total grant funds requested, matching resources, and total cost in the space provided.
4. **SERVICES AND SUPPLIES** – Include items not itemized in “Personnel Services,” “Professional Services,” and “Capital Outlay.” Examples are duplicating, materials/supplies, postage, publication charges, travel, etc. Be sure to total grant funds requested, matching resources, and total costs in space provided. This section must be completed.

**\*Matching Resources** include cash or in-kind contributions. **In-kind contributions** include any documented contribution, such as real estate, goods or services, and labor, and should be valued using a defensible, auditable method. For example, rates for volunteers should be consistent with those paid for similar work in other state or local government activities; donated supplies should be assigned a reasonable value not to exceed lowest fair market value.

## APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS

The following items are **not** eligible for funding from recycling grants:

Taxes  
Reimbursement of funds  
Retroactive purchases  
Legal fees  
Licenses or permits  
Land acquisition  
Vehicle registration  
Utilities including telephone  
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:

- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$10,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.



RSWMD Boards agree to:

- Establish or designate at least one adequate recyclable materials collection center in each county.
- Ensure that all applicable federal, state and local permits and licenses have been obtained; the project has begun; and adequate revenue sources for continuation of the program are in place before disbursing grants funds.
- Ensure that recipients conform to all state laws that are applicable to the purchase, use or sale of equipment and facilities secured with state funding.
- Ensure that facilities or equipment purchased with grant funds be used exclusively for the general purposes specified in the grant application. **Note: facilities and equipment purchased with grant funds may not be sold, traded or transferred without the Department's written consent.**
- Require grant recipients to maintain an orderly accounting system to document that expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks and other appropriate paperwork.
- Review any change order forms submitted. If approved, submit to ADEQ.
- Review requests for delay of start of grant projects. If approved, submit to ADEQ.
- Compile and submit annual progress reports to ADEQ by **September 1** of each year for a period of five years following the disbursement of funds, or until the expenditure of grant funds is complete.
- Notify ADEQ in the event a recipient has not met conditions of the approved grant application.

**All grants are subject to audit.** Department personnel have the right of access to all records pertaining to a grant-funded project or activity.

I hereby certify that I have read and agree to the conditions of grants as stated above and contained in the listed legislation and regulation.

Carl Bevis  
Signature of Applicant's Authorized Representative

Deputy Director/Recycling Board.      340-8792      6/26/06  
Title      Telephone Number      Date

✓ Floyd H. Villines III  
Signature of RSWMD Board Chairman

F. G. "Buddy" Villines III      7/7/06  
Print name      Date

<b>Grant Number</b>
PCO 00-06

PUL CO REG SOLID WASTE MNGT DIST  
300 SPRING BLDG STE 200  
LITTLE ROCK AR 72201

REMIT TO:  
ARKANSAS DEMOCRAT-GAZETTE, INC.  
P.O. BOX 2221  
LITTLE ROCK, AR 72203

ATTN: Carol Bevis  
DATE : 07/10/06 INVOICE #: 2052007  
ACCT #: L1351618 P.O. #:

BILLING QUESTIONS CALL 378-3812

STATE OF ARKANSAS,  
COUNTY OF PULASKI, } ss.

### AD COPY

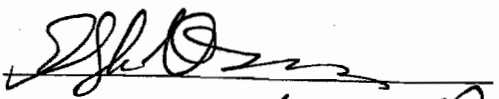
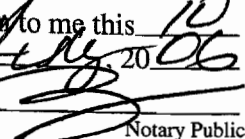
I, Elizabeth Myers do solemnly swear that I am the Legal Billing Clerk of the Arkansas Democrat - Gazette, a daily newspaper printed and published in said County, State of Arkansas; that I was so related to this publication at and during the publication of the annexed legal advertisement in the matter of:

grant application pending in the Court, in said County, and at the dates of the several publications of said advertisement stated below, and that during said periods and at said dates, said newspaper was printed and had a bona fide circulation in said County; that said newspaper had been regularly printed and published in said County, and had a bona fide circulation therein for the period of one month before the date of the first publication of said advertisement; and that said advertisement was published in the regular daily issues of said newspaper as stated below.

**PUBLIC NOTICE**  
The Pulaski County Regional Solid Waste Management District will submit grant applications to the Arkansas Department of Environmental Quality for the 2006 Recycling Grant Round for \$358,334. The applications propose to utilize funds in the following ways: \$52,516 for Administration, \$12,000 for the Jacksonville Recycling Center, \$12,000 for two drop-off centers in Sherwood, \$6,000 for the recycling drop-off center in Maumelle, \$29,000 for the mobile recycling trailers and program for the unincorporated areas of Pulaski County, \$10,000 for the electronics recycling program, \$101,000 for three Saturday morning drop-off centers, \$110,000 for household chemical collection centers, \$23,626 for special projects and programs and \$2,192 for school related and community education materials and programs. Applications may be viewed at the District's Office at the address below. Written comments may be sent to Pulaski County Regional Solid Waste Management District at 300 Spring Building, Suite 200, Little Rock, AR 72201. Written comments will be accepted from July 10, 2006 through August 10, 2006. For questions, please contact Carol Bevis at the solid waste district by calling 501 340-8787.  
38643931f

DATE	DAY	LINAGE	RATE	DATE	DAY	LINAGE	RATE
07/10	Mon	48	1.25				

TOTAL COST ----- 60.00  
Billing Ad #: 38643931

  
Subscribed and sworn to me this 10  
day of July 2006  
  
Notary Public

