



ARKANSAS

DEPARTMENT OF ENVIRONMENTAL QUALITY

MIKE HUCKABEE, GOVERNOR
 Marcus C. Devine, Director

Pre-Approved Grant Number
APPLICANT PLEASE ENTER NUMBER
 SWC-00-04

Solid Waste Management Division, Recycling Branch
SOLID WASTE AND RECYCLING GRANTS
STATE FISCAL YEAR 2004 APPLICATION FORM

1.0 Southwest Central Regional Solid Waste Management District
 Name of Applicant (This may be a city, county, municipality, etc.)

1.1 Tim Driggers
 Contact Person (This person must be available to answer questions regarding this grant.)

1.2 P. O. Box 21100 Hot Springs Garland 71903
 Address City County Zip

1.3 (501) 525-7577 501-525-7577 TDriggers@wcapdd.org
 Area Code Telephone Fax E-mail

2.0 Grant Category: Check One (Please select only one category per application.)

| | | | |
|-------------------------------------|--------------------------------------|--------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | Administrative | <input type="checkbox"/> | Material Recovery Facility |
| <input type="checkbox"/> | Composting Equipment Specify type | <input type="checkbox"/> | Recycling Equipment Specify type |
| <input type="checkbox"/> | Education | <input type="checkbox"/> | Solid Waste Planning |
| <input type="checkbox"/> | Market Development | <input type="checkbox"/> | Transfer Station with Recycling |

2.1 Project Total Cost Grant Amount Requested
 \$ 54,405.00 \$ 28,498.00

3.0 **Project Description** – All grant applications, including administrative, must include a detailed project description. At a minimum, answer the following:

- 3.1 The project's goals and how the project will be conducted (such as, how will materials be collected and marketed, and how public awareness of the project will be increased).
- 3.2 What items are/will be recycled.
- 3.3 Project location and population served by the proposed project (whom do you expect to participate in the program?).
- 3.4 The days and hours of operation. (If funding equipment, how many days/hours will it be used for the project?)

Detailed Project Description

3.0 Project Description

- 3.1 This project will consist of West Central Arkansas Planning and Development District, Inc. (WCAPDD) providing Administrative Services to the Southwest Central RSWMD for management of the Recycling Grant Funds received by the District. Duties will include fiscal management and preparation of information required by the Board of Directors and Recycling Advisory Committee. The desired outcome of the project is to attempt to satisfy ADEQ Regulations with regard to applicability of eligible Administrative Activities.
- 3.2 N/A
- 3.3 WCAPDD, Inc. is located at 835 Central Avenue, Suite 201 in Hot Springs. The current population served includes all of the three member counties of the SWCRSWMD and includes approximately 141,967 persons.
- 3.4 N/A

4.0 Administrative Requirements

4.1 Does the applicant hold current environmental permits required for this project?

Yes ___ No ___ No, but have applied ___ Not Applicable x

4.2 If existing equipment serves the project area, provide justification why this project is not a duplication of services.

4.3 Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? *(Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.)*

Yes x No ___

4.4 Projected beginning date September 1, 2004

4.5 Projected completion date August 31, 2005

4.6 Attach completed Budget, Appendix A

4.7 Attach signed Minimum Conditions of Grants, Appendix B

4.8 Attach proof of publication and public comments received regarding the grant request. *(A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C)*

Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.

Pre-Approved Grant Number
APPLICANT PLEASE ENTER NUMBER

SWC-00-04

5.0 Signature and certification

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.



Signature of Applicant's Authorized Representative

Hot Springs City Manager
Title

501-321-6811
Telephone Number

7-23-04
Date



Signature of RSWMD Board Chairman

Kent A. Myers
Print name

7-23-04
Date

THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.

Signature of ADEQ Recycling Branch Manager

Date

Signature of ADEQ Solid Waste Management Division Chief

Date

For office use only

Regional Recycling Coordinator

APPENDIX A – PROJECT BUDGET
COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.
REVENUE SHOULD BE PROJECTED FOR THREE YEARS.

Pre-Approved Grant Number
APPLICANT PLEASE ENTER NUMBER
 SWC-00-04

- (A) **PROJECT BUDGET SUMMARY – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.**

| (A) Project Budget and Summary | ADEQ Grant Funds Requested | Matching Resources* | Total Costs |
|--|----------------------------|---------------------|-------------|
| 1. Personnel Services | \$28,498.00 | \$25,907.00 | \$54,405.00 |
| 2. Professional Services | | | |
| 3. Capital Outlay | | | |
| 4. Services and Supplies | | | |
| 5. Total ADEQ Grant Funds Requested (Transfer to Page 1) | \$28,498.00 | | |
| 6. Total Matching Resources Committed to the Project | | \$25,907.00 | |
| TOTAL PROJECT COST (Transfer to Page 1) | | | \$54,405.00 |

- (B) **REVENUE TO CONTINUE PROGRAM – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.**

| (B) Revenue to Continue Program | Year 1 | Year 2 | Year 3 |
|-------------------------------------|--------------|-------------|-------------|
| Grant Funds (specify type of grant) | | | |
| ADEQ Recycling Grant | \$ 28,498.00 | | |
| Landfill Tipping Fees | | | |
| Local Sales Tax | | | |
| Mandatory User Fees | | | |
| Sale of Recycled Material | | | |
| Solid Waste Assessment | \$ 95,000.00 | \$95,000.00 | \$95,000.00 |
| Other (specify) | | | |
| TOTAL REVENUE | \$123,498.00 | \$95,000.00 | \$95,000.00 |

APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS

The following items are not eligible
for funding from recycling grants:

Taxes
Reimbursement of funds
Retroactive purchases
Legal fees
Licenses or permits
Land acquisition
Vehicle registration
Utilities including telephone
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:

- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$10,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before pre-application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.

RSWMD Boards agree to:

- Establish or designate at least one adequate recyclable materials collection center in each county.
- Ensure that all applicable federal, state and local permits and licenses have been obtained; the project has begun; and adequate revenue sources for continuation of the program are in place before disbursing grants funds.
- Ensure that recipients conform to all state laws that are applicable to the purchase, use or sale of equipment and facilities secured with state funding.
- Ensure that facilities or equipment purchased with grant funds be used exclusively for the general purposes specified in the grant application. **Note: facilities and equipment purchased with grant funds may not be sold, traded or transferred without the Department's written consent.**
- Require grant recipients to maintain an orderly accounting system to document that expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks and other appropriate paperwork.
- Review any change order forms submitted. If approved, submit to ADEQ.
- Review requests for delay of start of grant projects. If approved, submit to ADEQ.
- Compile and submit annual progress reports to ADEQ by **September 1** of each year for a period of five years following the disbursement of funds, or until the expenditure of grant funds is complete.
- Notify ADEQ in the event a recipient has not met conditions of the approved grant application.

All grants are subject to audit. Department personnel have the right of access to all records pertaining to a grant-funded project or activity.

I hereby certify that I have read and agree to the conditions of grants as stated above and contained in the listed legislation and regulation.




Signature of Applicant's Authorized Representative

Hot Springs City Manager
Title

501-321-6811
Telephone Number

7-23-04
Date



Signature of RSWMD Board Chairman

Kent A. Myers
Print name

7-23-04
Date

| |
|---|
| Pre-Approved Grant Number APPLICANT PLEASE ENTER NUMBER |
| SWC-00-04 |

I, PENNY THORNTON Manager, of **The Sentinel-Record** a newspaper of

general circulation published, and having bonafide circulation in Hot Springs, Garland County, Arkansas, hereby certify that the legal notice hereto attached was published in said newspaper for 1 consecutive insertions and that the

First insertion was on the 21st Day of May A.D. 2004

Second Insertion was _____ Day of _____ A.D. _____

Third Insertion was _____ Day of _____ A.D. _____

Fourth Insertion was _____ Day of _____ A.D. _____

Fifth Insertion was _____ Day of _____ A.D. _____

and the last insertion on the 21st Day of May A.D. 2004

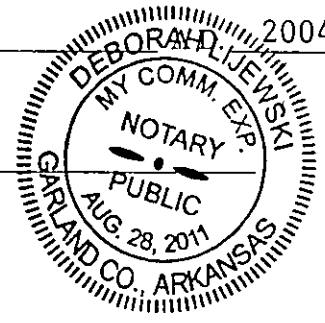
Penny Thornton

Sworn to and subscribed before me on this 25th day of May 2004

RECEIVED

MAY 26 2004

Deborah Ljewski
Notary Public



West Central Arkansas
Planning & Development District Inc
My Commission Expires _____

PUBLIC NOTICE
The Southwest Central Regional Solid Waste Management District will submit two Applications to the Arkansas Department of Environmental Quality (ADEQ) for Recycling Grant Funds to provide for Administrative Funding and Operational Funding of a Regional Recycling Center to serve Clark, Garland and Hot Spring Counties. For additional information, contact Tim Driggers at 501-525-7577. The Public is invited to submit written comments relative to the proposed project or to view the Pre-Applications at the following address:
Southwest Central Regional Solid Waste Management District
1820-D Higdon Ferry Road
Hot Springs, AR 71913
Written comments should be received no later than June 21, 2004.

Certificate of Publication

STATE OF ARKANSAS)
County of Hot Springs

I, Valdrie J. Lee do solemnly swear, that I am classified of the Malvern Daily Record, a daily paper published in said County and that I was CLFD of said paper at the dates hereinafter stated, and that said paper had a bona fide circulation in said county at said dates, had been regularly published in said county for a period of one month next before the date of the first publication of advertisement hereto annexed, and that said advertisement was published 1 times consecutively, and that the insertions of said advertisement were made and published in said newspaper on the following dates

- First insertion May 21, 2004
- Second insertion _____
- Third insertion _____
- Fourth insertion _____
- Fifth insertion _____
- Sixth insertion _____

Valdrie J. Lee
Sworn to and subscribed before me this _____ day of _____, 19____
of _____, 19____
[Signature]
(Notary Public).

My commission expires 3/12/08
Publishing Fee \$ 49.00

Received payment this _____ day of _____, 19____

MALVERN DAILY RECORD

By _____

PUBLIC NOTICE

The Southwest Central Regional Solid Waste Management District will submit two Applications to the Arkansas Department of Environmental Quality (ADEQ) for Recycling Grant Funds to provide for Administrative Funding and Operational Funding of a Regional Recycling Center to serve Clark, Garland and Hot Spring Counties. For additional information, contact Tim Driggers at 501-525-7577. The Public is invited to submit written comments relative to the proposed project or to view the Preapplications at the following address:

Southwest Central Regional Solid Waste Management District
1820-D Higdon Ferry Rd.
Hot Springs, AR 71913

Written comments should be received no later than June 21, 2004.

Legal #a01510739
05/21

RECEIVED

JUN - 9 2004

West Central Arkansas
Planning & Development District

PUBLIC NOTICE
The Southwest Central Regional Solid Waste Management District will submit two Applications to the Arkansas Department of Environmental Quality (ADEQ) for Recycling Grant Funds to provide for Administrative Funding and Operational Funding of a Regional Recycling Center to serve Clark, Garland and Hot Spring Counties. For additional information, contact Tim Driggers at 501-525-7577. The Public is invited to submit written comments relative to the proposed project or to view the Pre-Applications at the following address: Southwest Central Regional Solid Waste Management District, 1820-D Higdon Ferry Road, Hot Springs, AR 71913. Written comments should be received no later than June 21, 2004.

PROOF OF PUBLICATION
The State of Arkansas
County of Clark

RECEIVED
JUN - 9 2004

West Central Arkansas
Planning & Development District, Inc.

CAP & DD
DEQ RECYCLING GRANT FUNDS

I FELLERS, do solemnly swear that I am the General Manager of **THE HOT SPRINGS HERALD**, a daily newspaper, printed in said county, and that I was the General Manager of daily newspaper at the dates of publication hereinafter stated, and that said newspaper had a bona fide circulation in such county at said dates, and had been regularly published in said county for a period of twelve months next before the date of the first publication of the advertisement hereto annexed, and that the said advertisement was published in said newspaper **ONCE** per week(s) for **ONE** week(s) consecutively, the first insertion having been made on the 21ST day of **MAY**, 2004 the last on the 21ST day of **MAY**, 2004.

Signed *Steve Fellers*

Sworn to and subscribed before me, this 3RD day of JUNE, 2004.

Cheryl Ann Carhart Notary Public
My commission expires OCTOBER 16, 2010.

Fees for printing: \$46.35

