

# Recycling Grants Application

# 2012

Fiscal Year 2013

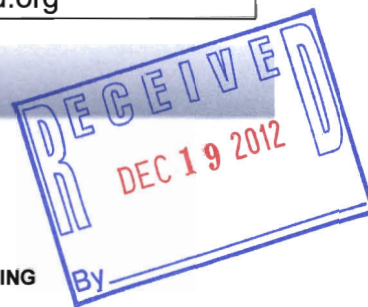
- Purpose** *The purpose of this application is to provide detailed information about a proposed Recycling Grant project.*
- General** *All items must be completed and returned to your Regional Solid Waste Management District to be forwarded to the Arkansas Department of Environmental Quality (ADEQ). Applications are accepted by ADEQ annually Sept. 15-Dec. 31. Incomplete applications will result in funding delays.*

APPLICANT: Southwest Central RSWMD	CONTACT: Tim Driggers
ADDRESS: P. O. Box 6409	CITY: Hot Springs
COUNTY: Clark, Garland & Hot Spring	ZIP CODE: 71902-6409
PHONE: (501) 525-7577	E-MAIL: tdriggers@wcapdd.org

## GRANT CATEGORY

Select only one category

- |  |   |
|--|---|
| <input checked="" type="radio"/> ADMINISTRATIVE  | <input type="radio"/> RECYCLING EQUIPMENT             |
| <input type="radio"/> COMPOSTING                 | <input type="radio"/> RECYCLING PROGRAMS              |
| <input type="radio"/> EDUCATION                  | <input type="radio"/> TRANSFER STATION WITH RECYCLING |
| <input type="radio"/> MATERIAL RECOVERY FACILITY | <input type="radio"/> WASTE REDUCTION ACTIVITIES      |
| <input type="radio"/> PLANNING                   |   |



## PROJECT PROPOSAL

- In one sentence, explain what will be purchased with requested grant funds.**  
Partial funding for Administrative Services provided by West Central Arkansas PDD, Inc..
- Grant Amount Requested \$ 28,153.00
- Total Project Cost \$ 85,000.00
- Other than Recycling Grant funds**, how are expenses for the continuation of this project to be funded (including maintenance, repairs, labor and operating expenses)?  
Voluntary \$1.00/ton Solid Waste Disposal Assessment.
- Who will manage the finances of this grant and how may s/he be contacted?** (Who is responsible for maintaining records of income and expenses related to this grant?)  
Tim Driggers / Same contact information as listed above.

## PROJECT DESCRIPTION

On a separate sheet, please describe your proposed project and explain why it is needed. At a minimum, all grant proposals must answer Questions 1-6 on page five (5) of this form. Grant proposals for certain categories (see list on question page) must also answer questions 7-10. (*Unanswered questions or incomplete answers may delay the processing of your application.*) See the ADEQ website, [www.adeg.state.ar.us/solwaste/branch\\_recycling/grants.htm](http://www.adeg.state.ar.us/solwaste/branch_recycling/grants.htm), for example project descriptions.

## PROJECT BUDGET

Except for project personnel (see next section), detailed budget information is not required. However, all items to be purchased with grant funds must be listed in question 2 of the Project Description.

## PROJECT PERSONNEL

Please complete the following information about all personnel to be paid with grant funds. (Attach additional sheets as needed.)

1. Salaries, Administrative – managers, supervisors, office or support staff, educators, etc.

POSITION	SALARY (\$/YEAR)	TIME ON PROJECT (%)	GRANT FUNDS REQUESTED
See Attached Information			

2. Wages, Operational Labor – forklift/truck drivers, line workers, baler operators, etc.

POSITION	WAGE (\$/HOUR)	HOURS ON PROJECT	GRANT FUNDS REQUESTED

## PUBLIC NOTICE

All projects must be public noticed in a paper serving the relevant area and allow 30 days for comments. Work with your regional solid waste management district to assure this happens. Proofs of Publication and any comments received, or a note that no comments were received, must be submitted to ADEQ before application can be approved. See "Instructions for Public Notices" on the ADEQ website, [www.adeg.state.ar.us/solwaste/branch\\_recycling/grants.htm](http://www.adeg.state.ar.us/solwaste/branch_recycling/grants.htm), for example public notices.

## **Project Description**

The project will consist of West Central Arkansas Planning and Development District, Inc. (WCAPDD, Inc.) providing Administrative Services to the Southwest Central Regional Solid Waste Management District (SWCRSWMD) for administration of the SWCRSWMD Solid Waste Management Plan. Duties will include fiscal management of all District funds, including the Recycling Grant Funds, preparation of all District Financial Reports and meeting minutes required by the District's Board of Directors and Recycling Advisory Committee, preparation of the annual updates to the Solid Waste Management Plan, preparation of all ADEQ regulatory reporting requirements for the Recycling Program, preparation of Grant Applications, oversight of the Hauler Permit Program and providing technical assistance to the individual member entities in the successful implementation of integrated solid waste management systems in Clark, Garland and Hot Spring Counties.

The overall goal of the project is to provide the most efficient administrative oversight of the District's Recycling Program as part of the SWCRSWMD Solid Waste Management Plan.

The desired outcome of the project is to continue to meet the needs of the member entities with regard to their successful participation in the District's Recycling Program. This project's success will be measured by the approval of the District's Board of Directors in the continuance of utilizing WCAPDD, Inc. to provide the desired Administrative Services.

WCAPDD, Inc. currently provides Administrative Services to the SWCRSWMD and all Recycling Grant Funds will be expended within one year of receipt of said funds.

WCAPDD, Inc. will utilize staff, including the Executive Director, Project Coordinator, Finance Manager and Administrative Assistant to provide the desired Administrative Services required

for daily operation of the SWCRSWMD Recycling Program and the District's Regional Recycling Center facility. The Executive Director will provide oversight of the Administrative Services being provided. The Project Coordinator will provide technical assistance to the member entities as needed as part of the Solid Waste Management Plan, complete all ADEQ regulatory reporting requirements for the District's Recycling Program and assist in the oversight of the District's Recycling Program. The Finance Manager will provide fiscal management requirements of all District funds and complete all District Financial Reports. The Administrative Assistant will coordinate/document all meetings and associated minutes of the District's Board of Directors and Recycling Advisory Committee and assist in oversight of the Hauler Permit Program.

WCAPDD, Inc. provides public notice to area newspapers on all District Board of Directors meetings and Grant Applications. Also, WCAPDD, Inc. is responsible for maintaining and assists in distributing within the District an informational "brochure" outlining the make-up and function of the SWCRSWMD which includes information encouraging the utilization of the District's Recycling Program.

### **Project Budget / Project Personnel**

Budget for the project for partial funding for Administrative Services provided by West Central Arkansas Planning and Development District, Inc..

<b>Item</b>	<b>Grant Funds Requested</b>	<b>Organizational Budget</b>	<b>Time on Project</b>
<b>Salaries, Administrative</b>			
Executive Director	\$ 2,815	\$ 2,455	10% of time on project
Project Coordinator	\$19,708	\$17,182	70% of time on project
Finance Manager	\$ 2,815	\$ 2,455	10% of time on project
Administrative Assistant	\$ 2,815	\$ 2,455	10% of time on project
<b>Salaries, Administrative Totals</b>	<b>\$28,153</b>	<b>\$24,547</b>	
<b>Operational Expenses</b>			
Supplies, Services, Allocation of Shared Costs		\$32,300	
<b>Operational Expenses Totals</b>		<b>\$32,300</b>	
<b>BUDGET TOTALS</b>	<b>\$28,153</b>	<b>\$56,847</b>	



## MINIMUM CONDITIONS OF RECYCLING GRANTS

*All grants are subject to the requirements of A.C.A. 8-6-601 et. Seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Four: Solid Waste Management and Recycling Grants Program.*

### The following items are not eligible for funding from recycling grants:

Taxes, other than sales  
Reimbursement of funds

Retroactive purchases  
Legal fees

Licenses or permits  
Vehicle registration

### GRANT RECIPIENTS AGREE TO:

- ◆ Actively develop a recycling program, as outlined in the grant application, and expend all grant funds in the three (3) years following the date of the grant award by the department.
- ◆ Actively seek to market or reuse the materials diverted under the recycling program from deposition in landfills in the period of three (3) years following the date of the grant award by the department.
- ◆ Start grant project before July 15, the date pre-applications for the next grant round are due to the department.
- ◆ Use facilities or equipment purchased with grant funds no less than 50 percent of the time on the purposes specified in the grant application.
- ◆ Use any interest earned on grant funds exclusively for recycling programs consistent with the Regional Solid Waste Management District's Solid Waste Management Plan.
- ◆ Maintain an orderly accounting system to document grant expenditures. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- ◆ Report for five years after receipt of grant funds or until all funds are expended, as directed by statute and regulation.
- ◆ Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- ◆ Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services as required by state and local procurement laws.
- ◆ Receive written approval from the Board and the department for any modifications to the grant, including requests for time extensions.
- ◆ Receive written consent from the Board and the department before selling, trading or transferring facilities or equipment.

**REGIONAL SOLID WASTE MANAGEMENT DISTRICT BOARDS AGREE TO** ensure recipients conform to requirements and to:

- ◆ Establish or designate at least one adequate recyclable materials collection center in each county as required in Arkansas Pollution Control & Ecology Commission Regulation 28.
- ◆ Ensure the grantee show adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project prior to the disbursement of grant funds.
- ◆ Ensure all applicable federal, state and local permits and licenses have been obtained.
- ◆ **Ensure the project has begun before disbursing funds.**
- ◆ Notify ADEQ in the event a recipient has not met conditions of the approved grant application.
- ◆ Ensure that the project is compatible with the approved RSWMD plan on file with ADEQ or submit documentation demonstrating why a deviation is necessary.
- ◆ Compile annual reports as required.

## ADMINISTRATIVE REQUIREMENTS

**All grants are subject to audit.** Department personnel have the right of access to all records pertaining to grant-funded projects or activities.

**Grant application must include:** completed form, answers to Project Description questions, and Proof(s) of Publication as required. Copies of any comments received regarding the grant request shall be forwarded to ADEQ. **If no comments are received, send an e-mail to your ADEQ Recycling Coordinator stating such at the end of the comment period.**

Incomplete grant applications will not be considered and may delay processing of grant funds.

### Signature and Certification

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign and date the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is awarded as a result of this application, I will comply with all applicable statutory and regulatory provisions and with applicable terms, conditions, and procedures of the Recycling Grants program. I have read and agree to abide by the Minimum Conditions of Recycling Grants. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization to modify the project is provided by the Regional Solid Waste Management District Board and the Arkansas Department of Environmental Quality.

X   
Applicant's Authorized Representative and Title

12/18/12  
Date

X   
RSWMD Board Chairman

12/18/12  
Date


THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.

X   
ADEQ Recycling/Market Development Branch Manager

1/8/13  
Date

X   
ADEQ Solid Waste Management Division Chief

1/15/2013  
Date

X   
ADEQ Chief Deputy Director

1/15/13  
Date

# Recycling Grants Applications Summary

### ***Purpose***

*The purpose of this form is for Regional Solid Waste Management Boards to provide information required by statute and regulation for recycling grant applications submitted to the ADEQ. **This form must be completed and submitted with grant applications.** See page 2 for instructions. Use additional forms if needed.*

**District & Allocation** Southwest Central: \$223,774.00

GRANT NUMBER	AMOUNT REQUESTED	PROJECT COMPATIBLE WITH DISTRICT PLAN?(1)	PROJECT DUPLICATES EQUIPMENT/FACILITIES?(2)
SWC00-12	\$28,153.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
SWC01-12	\$195,621.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
TOTAL	\$223,774.00	(1) "No" answers require explanation of why deviation is necessary. (2) "Yes" answers require explanation of why duplication is needed.	

Is TOTAL less than or equal to Allocation? ☒ Yes ☐ No

X Ron Randall  
RSWMD Board Chairman

12/18/12  
Date Approved

**ADEQ**  
ARKANSAS  
Department of Environmental Quality

SWC00-12



## **PUBLIC NOTICE**

The Southwest Central Regional Solid Waste Management District will submit two Applications to the Arkansas Department of Environmental Quality (ADEQ) for Recycling Grant Funds to provide for Administrative Funding (\$28,153) and Operational Funding (\$195,621) of a Regional Recycling Center to serve Clark, Garland and Hot Spring Counties. For additional information, contact Tim Driggers at 501-525-7577. The Public is invited to submit written comments relative to the proposed project or to view the Pre-Applications at the following address:

Southwest Central Regional Solid Waste Management District  
1000 Central Avenue  
P. O. Box 6409  
Hot Springs, AR 71902-6409

Written comments should be received no later than September 21, 2012.

I, Debbie Lijewski Manager, of **The Sentinel-Record** a newspaper of

**PUBLIC NOTICE**  
The Southwest Central Regional Solid Waste Management District will submit two Applications to the Arkansas Department of Environmental Quality (ADEQ) for Recycling Grant Funds to provide for Administrative Funding (\$28,153) and Operational Funding (\$195,621) of a Regional Recycling Center to serve Clark, Garland and Hot Spring Counties. For additional information, contact Tim Driggers at 501-525-7577. The Public is invited to submit written comments relative to the proposed project or to view the Pre-Applications at the following address: Southwest Central Regional Solid Waste Management District, 1000 Central Avenue, P.O. Box 6409, Hot Springs, AR 71902-6409. Written comments should be received no later than September 21, 2012.

general circulation published, and having bonafide circulation in Hot Springs, Garland County, Arkansas, hereby certify that the legal notice hereto attached was published in said newspaper for 1 consecutive insertions and that the

First insertion was on the 21st Day of August A.D. 2012

Second Insertion was \_\_\_\_\_ Day of \_\_\_\_\_ A.D. \_\_\_\_\_

Third Insertion was \_\_\_\_\_ Day of \_\_\_\_\_ A.D. \_\_\_\_\_

Fourth Insertion was \_\_\_\_\_ Day of \_\_\_\_\_ A.D. \_\_\_\_\_

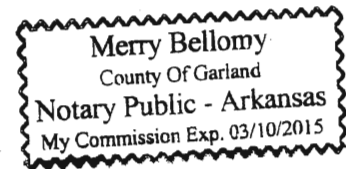
Fifth Insertion was \_\_\_\_\_ Day of \_\_\_\_\_ A.D. \_\_\_\_\_

and the last insertion on the 21st Day of August A.D. 2012

Deborah Lijewski

Sworn to and subscribed before me on this 5th day of September A.D. 2012

Merry Bellomy  
Notary Public



# PROOF OF PUBLICATION

Arkadelphia, Arkansas 71923 August, 2012

STATE OF ARKANSAS  
CLARK COUNTY: ss.

I, Mitch Bettis, do solemnly swear or affirm that I am Publisher of the DAILY SIFTINGS HERALD, the daily newspaper printed in CLARK County, and that I was such PUBLISHER at the date of the publication hereinafter stated, and that said newspaper has a bona fide circulation in such County at said date, and had been regularly published in said County for a period of one year next before the date of the first publication of the advertisement hereto annexed and that the said advertisement was published in said newspaper 1 times for 1 weeks consecutively, the first insertion therein having been made on the 22 day of August, 2012 and the last 22 day of August, 2012.

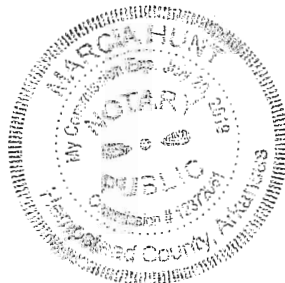
Mitch Bettis  
Mitch Bettis, Publisher

Sworn and subscribed to before me  
this 27th day of Aug, 2012.

Marcia Hunt  
Notary Public

My commission expires: 07/20/19

Printer's Fee: \$ 100.50  
Cost of Proof: \$       



RECEIVED

AUG 29 2012

WEST CENTRAL ARKANSAS  
PLANNING COMMISSION

August 22, 2012

## Public Notice

The Southwest Central Regional Solid Waste Management District will submit two Applications to the Arkansas Department of Environmental Quality (ADEQ) for Recycling Grant Funds to provide for Administrative Funding (\$28,153) and Operational Funding (\$195,621) of a Regional Recycling Center to serve Clark, Garland and Hot Spring Counties. For additional information, contact Tim Driggers at 501-525-7577. The Public is invited to submit written comments relative to the proposed project or to view the Pre-Applications at the following address:

Southwest Central Regional Solid Waste  
Management District  
1000 Central Avenue  
P. O. Box 6409  
Hot Springs, AR 71902-6409

Written comments should be received no  
later than September 21, 2012.

Grant Number: SWC00-12

AFFP

PUBLIC NOTICE The Southwest C

## Affidavit of Publication

STATE OF ARKANSAS }  
COUNTY OF HOT SPRING } SS  
COUNTY }

, being duly sworn, says:

That she is Gwen Robbins of the Malvern Daily Record, a daily newspaper of general circulation, printed and published in Malvern, Hot Spring County County, Arkansas; that the publication, a copy of which is attached hereto, was published in the said newspaper on the

August 21, 2012

### PUBLIC NOTICE

The Southwest Central Regional Solid Waste Management District will submit two Applications to the Arkansas Department of Environmental Quality (ADEQ) for Recycling Grant Funds to provide for Administrative Funding (\$28,153) and Operational Funding (\$195,621) of a Regional Recycling Center to serve Clark, Garland and Hot Spring Counties. For additional information, contact Tim Driggers at 501-525-7577. The Public is invited to submit written comments relative to the proposed project or to view the Pre-Applications at the following address:

Southwest Central Regional Solid Waste Management District  
1000 Central Avenue  
P. O. Box 6409  
Hot Springs, AR 71902-6409

Written comments should be received no later than September 21, 2012.

Legal #43097  
8/21


That said newspaper was regularly issued and circulated on those dates.

SIGNED:



Gwen Robbins

Subscribed to and sworn to on the 21st day of August 2012.

  
Kim Taber, Business Manager, Hot Spring County County,  
NOTAR  
Commission No. 12261006  
My commission expires March 12, 2018

My commission expires: March 12, 2018

01102289 00043097

Tim Driggers  
Southwest Central RSWMD  
PO Box 6409  
HOT SPRINGS NATIONAL PARK, AR 71902-6409

Grant Number: SWC00-12

## Spetich, Betsy

---

**From:** Tim Driggers <tdriggers@wcapdd.org>  
**Sent:** Thursday, December 20, 2012 7:34 AM  
**To:** Spetich, Betsy  
**Subject:** 2012 Recycling Grant Applications

Betsy,

No written or verbal comments were received from the "Public Notice" advertisements for 2012 Recycling Grant Applications SWC00-12 and SWC01-12, from the Southwest Central RSWMD, that were delivered to Robert yesterday. Let me know if you should have any questions or need any additional information.

Tim D.



# Recycling Grants Application Checklist

Grant ID

SWC00-12

Grant Amount \$

28,153.00

Page 1 information complete (contact, category, one sentence explanation, funding to continue, financial manager)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	District Administration	
Grant amount is less than or equal to total project cost	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
Current program described	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
Details about what will be purchased (what will be purchased, how will it/they be used, why are they needed)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>Equipment or construction</b> —detailed description, including dimensions for facilities	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/>	N/A
<b>Equipment or construction</b> —how determined there is no duplication; statement of cooperation or acceptance.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/>	N/A
<b>Construction</b> —who owns property (public, private, non-profit)	<input type="checkbox"/> Pub	<input type="checkbox"/> Pri/ NP	<input checked="" type="checkbox"/>	N/A
Enhances/improves current program?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Continues	
Plan to begin before July 15?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	will be used within one year of receipt	
Plan to use remaining funds?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
Public awareness plan described	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
<b>EQUIPMENT, MRF, TS, RECYCLING PROGRAMS, WASTE REDUCTION ACTIVITIES</b>				
Days, hours and address	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/>	N/A
Physical location for composting	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/>	N/A
Items to be collected/processed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/>	N/A
Plans for selling/reusing materials	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/>	N/A
Estimate of new/increased tonnage	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/>	N/A
Volume/revenue tracking	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/>	N/A
Generate revenue?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/>	N/A

**Answer on first application reviewed per district.**

Application summary completed & returned by District

☒ Yes ☐ No

# Recycling Grants Application Checklist

Return to: ☐ Gillham ☒ Spetich

Route to: \_\_\_\_\_

Items to be purchased are listed in Q. 2	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Project Personnel are listed	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
Applicant/Authorized Rep signature	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
RSWMD Board Chair signature	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Proof of Publication	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Past Comment Period	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Comments received	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Grant number indicated on each page	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

## ADDITIONAL NOTES

## FOLLOWING REVIEW

Three ADEQ signatures

Completion Date

Complete Approved Application

Follow-through

Completion Date