

### Recertification Notice of Intent (NOI)

#### Regulated Small Municipal Separate Storm Sewer Systems (MS4's) General Permit ARR040000

You must **complete, certify, and sign this Recertification Notice of Intent (NOI) form** and return it along with the **updated Stormwater Management Program (SWMP)** to the Department in order to continue permit coverage under the General Permit ARR040000. You must submit this form **no later than July 1, 2019.** Please keep a copy of this form for your records once completed and signed.

Permittee Name	Permit Tracking Number	AFIN
City of Prairie Grove	ARR040048	88-01439

If any changes or additions need to be made to the information shown below, please update the new information in the corrections section below and/or attach documentation.

	Current Information in ADEQ's database	Corrections/Additions, If Needed
Small MS4 Physical Address	975 E. Douglas Street	
County	Washington	
Urbanized/Core Areas	Fayetteville- Springdale- Rogers	
Receiving Stream	Illinois River	
Ultimate Receiving Stream	Illinois River	
Contact Person & Title	Larry Oelrich, Public Works Director	
Telephone Number	(479) 846-2961	
Cognizant Official & Title	Sonny Hudson, Mayor	
Responsible Official & Title	Sonny Hudson, Mayor	

Are the mailing and invoice addresses the same?

Yes or No\*

\*If "No," please provide invoice address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional Comments: \_\_\_\_\_

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

I certify that I have read and will comply with all the requirements of the Regulated Small Municipal Separate Storm Sewer Systems (MS4's) General Permit ARR040000.

Responsible Official Name: Sonny Hudson  
 Responsible Official Title: Mayor  
 Responsible Official Signature: [Signature]  
 Date: June 5th 2019

Return the NOI form to the address below or send it electronically to: [water.permit.application@adeq.state.ar.us](mailto:water.permit.application@adeq.state.ar.us) or via ePortal at the following web address: <https://eportal.adeq.state.ar.us/>

NPDES Permits Section, Office of Water Quality  
 Arkansas Department of Environmental Quality  
 5301 Northshore Drive  
 North Little Rock, AR 72118-5317

# The City of Prairie Grove

# STORMWATER MANAGEMENT PLAN

Revised May 2020



~~July 10, 2020 JB~~  
Aug. 21, 2020 JB

STORMWATER MANAGEMENT PROGRAM (SWMP)  
NPDES General Permit ARR04000

ADEQ Permit No. ARR040048

TABLE OF CONTENTS

<u>Subject</u>	<u>Page</u>
General Information.....	1-2
Minimum Control Measure #1.....	3-5
Minimum Control Measure #2.....	6-7
Minimum Control Measure #3.....	8-11
Minimum Control Measure #4.....	12-13
Minimum Control Measure #5.....	14-15
Minimum Control Measure #6.....	16-17

Appendix

- 2010 Urbanized Area Map
- Memorandum of Understanding for the MS4 Jurisdictions of Northwest Arkansas and the Northwest Arkansas Regional Planning Commission

## **STORMWATER MANAGEMENT PLAN (SWMP)**

**ADEQ Permit No. ARR040048**

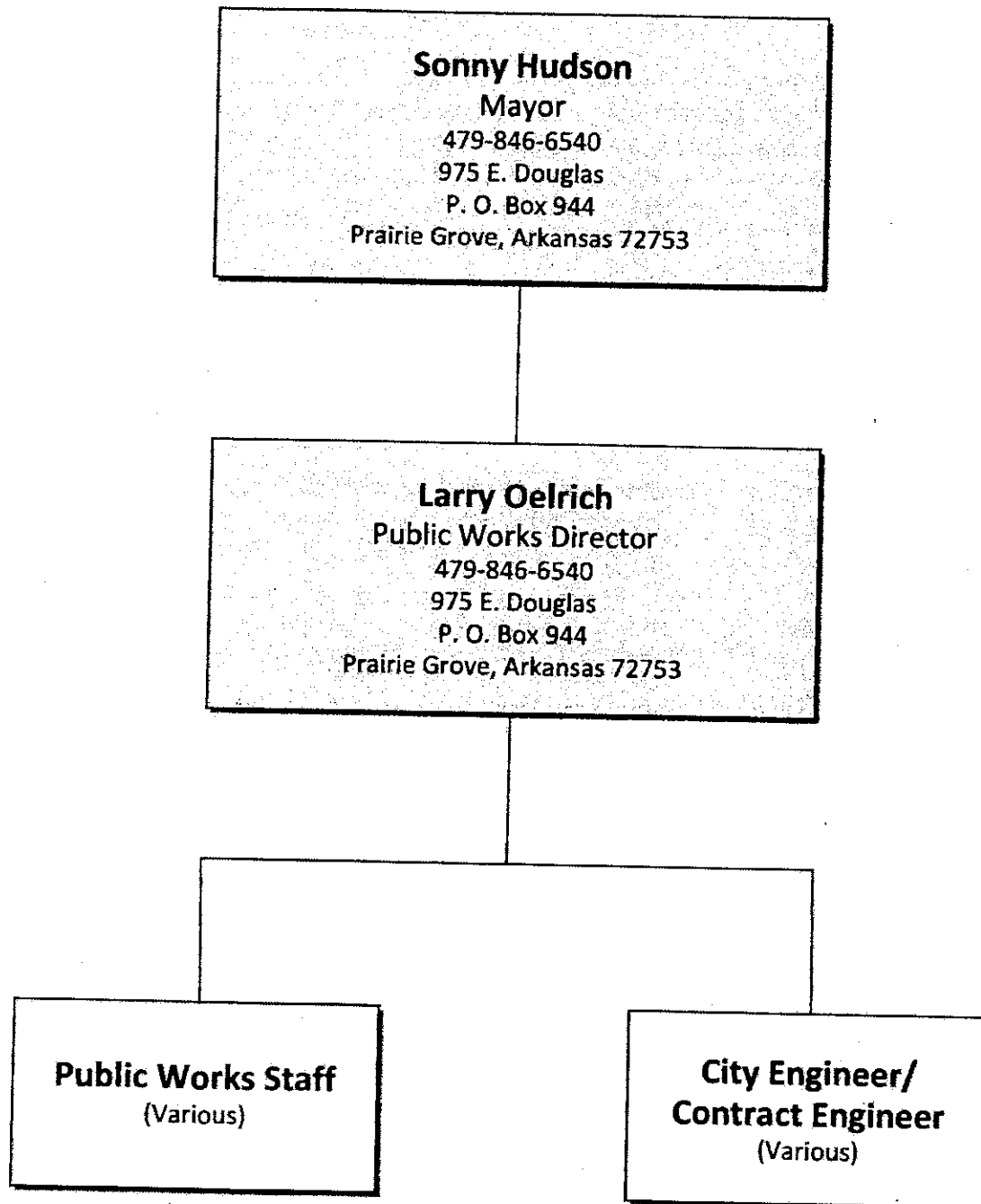
The City of Prairie Grove in the development of this Stormwater Management Plan has committed to reduce discharge of pollutants to the maximum extent practicable (MEP), to protect water quality, and to satisfy the appropriate water quality requirements and the Clean Water Act.

The City of Prairie Grove has a population of 4,402 (2011) and encompasses approximately 8 square miles in its City Limits. It lies just west of City of Farmington along U.S. Highway 62 and the City is within the Illinois River watershed. The City of Prairie Grove, a City of First Class, has a Mayor/Alderman form of government. The Permitted area of the SWMP will cover two small portions of the City along the east boundary with the City of Farmington. These areas were defined by the 2010 Census as urbanized areas. The City chooses to only include the urbanized areas in the permitted area due the extremely small size of these areas and the budget constraints of a city this size. While most of the Minimum Control Measures will be applied to the entire City, the reporting and regulatory requirements will only apply to the urbanized areas. Approximately 69 people reside in these areas.

This SWMP will be implemented over the five years of the permit. It will be reviewed annually and updated as necessary. All SWMP records shall be retained for at least three (3) years after the coverage under the permit terminates as required.

The City of Prairie Grove has legal authority to control discharges within its boundaries. The City's Organization Chart can be found on the following page.

## CITY ORGANIZATIONAL CHART



**Minimum Control Measure #1:  
Public Education and Outreach on Stormwater Impacts**

**Decision Process**

The NWA Stormwater Compliance Group meets to discuss stormwater pollution prevention and provide input on education activities. The NWA Stormwater Education Steering committee (public membership comprised of diverse backgrounds/interests) convenes at least once each year to review and evaluate program accomplishments and plan next steps. Both groups provide the localized input used to identify critical stormwater pollutants, education needs, target audiences, program methods, and public relations strategies.

**Public Education/Outreach BMPs**

*Develop and distribute educational materials*

Input from both the MS4 Stormwater Compliance Group and Education Steering Committee guides the emphases of electronic and printed educational materials. Once topics are identified, materials will be developed, adapted, and/or gathered for distribution at public meetings, in support of presentations, and with educational displays. Examples may include fact sheets, videos, social media content, website content, newsletters, press releases, and PSAs.

*Measureable Goals:*

Mechanism types and numbers of educational materials will be documented.

Develop 5 educational materials across the permit term.

Attendance of MS4 Stormwater Compliance Group and Education Steering Committee meetings will be documented.

*Conduct stormwater education activities*

Educational presentations will be given to illustrate stormwater dynamics, identify potential pollutants and pathways, describe techniques to reduce stormwater pollution and encourage voluntary BMP implementation according to the annual topic/audience emphases outlined in the following table.

*Measureable Goal:*

Stormwater education programs will be conducted and documented.

**Responsible Party**

The Northwest Arkansas Regional Planning Commission and the University of Arkansas Cooperative Extension Service have contracted with the municipality to be responsible for the development and implementation of the public education efforts. A copy of that agreement is included in this plan.

**Performance Standard:**

Urban stormwater outreach/education programs will reach at least 50% of the urbanized area population.

**Minimum Control Measure #1:  
5 Year Implementation Schedule**

<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<i>Topic Emphases:</i> Storm drain awareness/dumping	<i>Topic Emphasis:</i> Litter	<i>Topic Emphasis:</i> Sediment control	<i>Topic Emphasis:</i> Yard waste	<i>Topic Emphasis:</i> Automotive maintenance and Household Hazardous Waste (HHW)
<i>Target Audience:</i> General public	<i>Target Audience:</i> General public	<i>Target Audience:</i> Land development community	<i>Target Audience:</i> General public and green industry	<i>Target Audience:</i> General public and vehicle owners
<i>Rationale:</i> Pollutants entering the storm drain system degrade water quality	<i>Rationale:</i> Improper handling and disposal of litter can allow it to enter the storm drain system and degrade water quality	<i>Rationale:</i> Sediment leaving construction sites can enter the storm drain system and degrade water quality	<i>Rationale:</i> Improper yard waste disposal can clog drainage ways and excess fertilizer and pesticide applications can enter the storm drain system and degrade water quality	<i>Rationale:</i> Improper vehicle maintenance and HHW disposal can allow pollutants to enter the storm drain system and degrade water quality



## **Minimum Control Measure #2:**

### **Public Involvement/Participation**

#### **Decision Process**

The NWA Stormwater Compliance Group meets to discuss stormwater pollution prevention and provide input on education activities. The NWA Stormwater Education Steering committee (public membership comprised of diverse backgrounds/interests) convenes at least once each year to review and evaluate program accomplishments and plan next steps. Both groups provide the localized input used to identify critical stormwater pollutants, education needs, target audiences, program methods, and public relations strategies.

#### **Target Audience**

The audience for public involvement programs and activities will be the general public and may include businesses, trade associations, environmental groups, homeowners, and civic organizations.

#### **Public Involvement/Participation BMPs**

##### *Engage Residents in Public Participation/Involvement Activities*

Input from both the MS4 Stormwater Compliance Group and Education Steering Committee guides the emphases of educational materials, educational programs, and public involvement efforts. Residents will participate in public involvement activities. Examples may include stormwater compliance meetings, stormwater steering meetings, clean ups, etc.

##### *Measurable Goal:*

Public participation activities will be documented that may include public input for educational programs, interactions with educational activities, installation of BMPs, or participatory events such as litter clean-ups along waterways.

#### **Responsible Party**

The Northwest Arkansas Regional Planning Commission and the University of Arkansas Cooperative Extension Service have contracted with the municipality to be responsible for the development and implementation of the public involvement efforts. A copy of that agreement is included in this plan.

#### **Performance Standard**

At least 5 public participation and involvement activities will be coordinated over the permit term that may include public input for educational programs, interactions with educational activities, installation of BMPs, or participatory events such as litter clean-ups along waterways.



### **Minimum Control Measure #3: Illicit Discharges Detection and Elimination (IDDE)**

The Illicit Discharge Detection and Elimination Program functions to locate and eliminate illicit discharges and improper disposals into the MS4. This program shall include dry-weather screening activities to locate portions of the MS4 with suspected illicit discharges and improper disposal. Follow-up activities to eliminate illicit discharges and improper disposal may be prioritized on the basis of magnitude and nature of the suspected discharge; sensitivity of the receiving water; and/or other relevant factors. This program establishes priorities and schedules for screening the entire MS4 at least once during the permit term. The City of Prairie Grove shall require the elimination of illicit discharges and improper disposal practices as expeditiously as reasonably possible. Where the elimination of an illicit discharge within ten (10) days is not possible, the City of Prairie Grove shall require an expeditious schedule for removal of the discharge. In the interim, the City of Prairie Grove shall require the operator of the illicit discharge to take all reasonable measures to minimize the discharge of pollutants to the MS4.

#### **BMPs to address IDDEs within the City of Prairie Grove**

- MCM3-1 Illicit Discharges Reporting and Tracking System
- MCM3-2 Illicit Discharges Response and Enforcement
- MCM3-3 Outfall Inventory and Mapping
- MCM3-4 Non-Stormwater Discharge Assessment

#### **Rationale and Decision Process**

1. Illicit Discharges Reporting and Tracking System
  - a. The City of Prairie Grove partners with Washington County and Boston Mountain Solid Waste who currently operate an illegal dump, solid waste and junkyard enforcement program.
  - b. The phone number is published and there is also a maintained website with contact information available.
2. Illicit Discharges Response and Enforcement
  - a. Any pollution complaints and spills in the City of Prairie Grove are handled by City Fire Department and/or the Northwest Arkansas Regional Haz-Mat Team.
3. Outfall Inventory and Mapping
  - a. Mapping of the storm draining system was completed in 2009; updates will be made as needed.
4. Non-Stormwater Discharge Assessment
  - a. This will occur in conjunction with the mapping schedule.
  - b. Includes dry-weather screening activities.
5. Illegal Dumping Enforcement
  - a. The City of Prairie Grove's staff will notify Boston Mountain Solid Waste District staff Environmental Enforcement officers when illegal dumping occurs. Boston Mountain Solid Waste employs staff commissioned by the State of Arkansas as Illegal Dump Control

Officers.

6. Solid Waste in the City of Prairie Grove
  - a. The City of Prairie Grove realizes that there are other forms of waste that will need to be disposed. The City has a contractual agreement with the Waste Management of Northwest Arkansas to allow residents of Prairie Grove to recycle/dispose of non-biodegradable items. There is also a process in place to dispose of yard waste at curbside, as well. Special bags are sold at Prairie Grove City Hall where residents can put their yard waste, and they set them at the curb on their regular pick-up day. Waste Management provides curbside recycling of aluminum cans, cardboard, newspaper, magazines, #1 PET and #2 HDPE plastic bottles, steel cans, mixed paper, and junk mail.

### **Fayetteville's Composting Facility**

The Fayetteville Composting Facility is located at 1708 S. Armstrong Avenue in southeast Fayetteville. Leaves, grass, brush and tree limbs are accepted at the facility.

The service is free for city of Fayetteville residents for curbside pick-up, as well as drop-off during facility operating hours. The City of Prairie Grove's residents and commercial businesses are also able to drop yard waste only for a small fee.

Compost and mulch are available for purchase when available throughout the year ([www.accessfayetteville.org/government/solid\\_waste/facilities/compost%20facility.cfm](http://www.accessfayetteville.org/government/solid_waste/facilities/compost%20facility.cfm)).

### **Washington County Solid Waste**

Prairie Grove is in Washington County and falls in the Boston Mountain Solid Waste District (BMSWD) area of the state. The district, cities and county work together to address solid waste issues throughout Washington County. Listed below are the different items, locations, and phone numbers accepted by the Solid Waste District.

Boston Mountain also works with local solid-waste haulers to license and monitor for compliance with solid-waste regulations of Arkansas. Washington County has trash service available to all residents of the county.

From used motor oil to dead batteries to TVs to plastic bottles, glass and paper-recycling options abound in Washington County. Typical items accepted include aluminum cans, glass, office paper, #1 and #2 plastic bottles, newspaper, and corrugated cardboard. These vary depending on the facility. There is usually no charge for dropping off recyclable items at these facilities.

### **Recycling Drop-Off and Drive Locations**

- Elkins, Harp's Parking Lot, phone (479)444-1725
- Fayetteville, 1560 S. Happy Hollow Road, phone (479)575-8398
- FibreSource, 7115 McGuire Street, Fayetteville, phone (479)521-1210
- Lincoln, Harp's Parking Lot, phone (479)444-1725
- Boston Mountain Solid Waste District, 11398 Bond Road, phone (479)846-3005

- Waste Mgmt. Recycle Drop-Off, 104 N. Old Missouri Road, phone (479)361-1111
- West Fork, Campbell Street, phone (479)839-2342
- Winslow, Winslow Blvd., phone (479)846-3005

### **Household Hazardous Waste (HHW)**

These items include automotive products, pool chemicals, paint products, lawn and garden products, cleaning products, batteries, thermometers, fluorescent bulbs, etc. Items can be recycled at a local HHW collection center at no charge for household quantities. This service is available to residents only. For more information on Household Hazardous Waste, please visit the EPA website or Water Environment Federation website.

- Washington County Household Hazardous Waste Drop-Off, 2615 Brink Drive, Monday-Friday 8:00 a.m. - 4:00 p.m. and the first Saturday of each month 8:00 a.m. - Noon, (479)444-1725, [www.co.washington.ar.us/EnvironmentalAffairs/special\\_waste](http://www.co.washington.ar.us/EnvironmentalAffairs/special_waste).
- Springdale Street Department, Randall Wobbe Road, 7:30 a.m. - 4:00 p.m. Mondays only, (479)750-8135.

### **Electronics**

Prairie Grove residents are fortunate to be able to avail themselves of the Washington County Household Hazardous Waste Drop-Off. This program allows for the disposal of electronics. A small fee covers the cost of disposal. The following items are accepted at the Washington County Household Hazardous Waste Drop-Off.

- Computers – includes monitor, CPU, keyboard, speakers and mouse
- Handheld devices such as PDAs and iPods
- Media Storage – CDs, DVDs, videotapes, floppy disks (free)
- TVs
- VCRs
- Printers
- Copiers
- Scanners
- Microwaves
- Home Stereos
- UPSs
- Cell Phones (free)

### **Other Special Waste Types**

For information on disposing of special wastes such as TVs, printer cartridges, building materials, appliances, or tires, please call Washington County Environmental Affairs & Recycling at (479) 444-1725.

### **Responsible Parties**

- The City of Prairie Grove Staff
- City and/or Rural Fire Department(s)
- Northwest Arkansas Regional Haz-Mat Team
- Boston Mountain Solid Waste District

9



### Summary of Measurable Goals

The annual report shall include the following, at a minimum:

1. Number of outfalls dry-weather screened.
2. Number of dry-weather flows identified.
3. Number of illicit discharges identified.
4. Number of illicit discharges eliminated.
5. Schedules of elimination of illicit connections that have been identified, but have yet to be eliminated.
6. Summary of any storm sewer mapping updates.

### Development/Implementation Schedule Summary

BMP#	PERMIT YEAR				
	2020	2021	2022	2023	2024
MCM3-1	Document number of calls received each year.	Implement program improvements as warranted.	Monitor and revise as necessary.	Monitor and revise as necessary.	Monitor and revise as necessary.
MCM3-2	Monitor and revise as necessary.	Monitor and revise as necessary.	Monitor and revise as necessary.	Monitor and revise as necessary.	Monitor and revise as necessary.
MCM3-3	Conduct dry inspections of existing outfalls, covering 20% of the County's MS4 Area, update stormwater maps with new inlets and outfalls as necessary.	Conduct dry inspections of existing outfalls, covering 20% of the County's MS4 Area, update stormwater maps with new inlets and outfalls as necessary.	Conduct dry inspections of existing outfalls, covering 20% of the County's MS4 Area, update stormwater maps with new inlets and outfalls as necessary.	Conduct dry inspections of existing outfalls, covering 20% of the County's MS4 Area, update stormwater maps with new inlets and outfalls as necessary.	Conduct dry inspections of existing outfalls, covering 20% of the County's MS4 Area, update stormwater maps with new inlets and outfalls as necessary.
MSM3-4	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.
MSM3-5	Document number and type of complaints received. Document actions taken.	Document number and type of complaints received. Document actions taken.	Document number and type of complaints received. Document actions taken.	Document number and type of complaints received. Document actions taken.	Document number and type of complaints received. Document actions taken.
MSM3-6	Promote services and source reduction options in the City of Prairie Grove.	Promote services and source reduction options in the City of Prairie Grove.	Promote services and source reduction options in the City of Prairie Grove.	Promote services and source reduction options in the City of Prairie Grove.	Promote services and source reduction options in the City of Prairie Grove.



#### **Minimum Control Measure #4: Construction Site Stormwater Runoff Control**

Construction plans that are submitted for City approval will be reviewed for compliance with the City of Prairie Grove's Drainage Criteria Manual and Storm Water Management Manual. Plans reviewed will be required to have Best Management Practices (BMPs) that will help eliminate sediment erosion in stormwater runoff. The site plan will indicate where BMPs will be installed and a detail sheet indicates the correct way to install each practice. A Storm Water Pollution Prevention Plan (SWPPP) and a Notice of Intent (NOI) are required from the Arkansas Department of Environmental Quality (ADEQ) if the disturbed area is greater than or equal to one (1) acre, or less than one acre if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more. If ADEQ waives requirements for stormwater discharges associated with small construction from a specific site(s), the City of Prairie Grove is not required to enforce the program to reduce pollution discharges from such site(s).

#### **BMPs to address Construction Site Stormwater Runoff Control within the City of Prairie Grove**

- MCM4-1 Erosion and Sediment Control Regulation
- MCM4-2 Inspections and Enforcement

#### **Rationale and Decision Process**

1. Erosion and Sediment Control Regulation (Stormwater Management Manual)
  - a. Hard copy available at Prairie Grove City Hall or can be emailed.
  - b. Titled: Stormwater Management Manual & Drainage Criteria Manual  
Chapter 1 – Introduction to Construction Stormwater Pollution Prevention
    - 1.1 Purpose of this Volume
    - 1.2 Content and Organization of this Volume
    - 1.3 How to Use This Volume
    - 1.4 Twelve Elements of Construction Stormwater Pollution Prevention
    - 1.5 Erosion and Sedimentation Impacts
    - 1.6 Erosion and Sedimentation Processes
      - 1.6.1 Soil Erosion
      - 1.6.2 Sedimentation
    - 1.7 Factors Influencing Erosion Potential
      - 1.7.1 Soil Characteristics
      - 1.7.2 Vegetative Cover
      - 1.7.3 Topography
2. Inspections and Enforcement
  - a. Will include preconstruction site plan reviews of 100% of projects within the City of Prairie Grove.
  - b. Site Inspections
    - i. Monthly inspection at active construction sites with Stormwater Permits within the City of Prairie Grove.
    - ii. On an ongoing basis, the City will investigate and refer solid waste and stormwater complaints received.

3. Planning Commission Evaluation
  - a. Each project that is submitted to the City of Prairie Grove's Planning Commission for Conditional Use Permit, Subdivision, Lot Split, or Large Scale Development is reviewed by the City Engineer for compliance with Drainage Criteria Manual and Storm Water Management Manual.

**Responsible Parties**

- The City of Prairie Grove staff, including City Engineer
- The City of Prairie Grove's Planning Commission

**Summary of Measurable Goals**

1. Number of application sites in the MS4 jurisdiction.
2. Number of preconstruction site plan reviews performed.
3. Number and frequency of site inspections.
4. Number of violation letters issued.
5. Number of enforcement actions taken.
6. Number of complaints received and number followed up.

**Development/Implementation Schedule Summary**

<b>BMP#</b>	<b>PERMIT YEAR</b>				
	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
MCM4-1	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.
MCM4-2	Document number and type of complaints received. Document actions taken.	Document number and type of complaints received. Document actions taken.	Document number and type of complaints received. Document actions taken.	Document number and type of complaints received. Document actions taken.	Document number and type of complaints received. Document actions taken.

## **Minimum Control Measure #5: Post-Construction Stormwater Management for New Development and Redevelopment**

### **BMPs to address Post-Construction Stormwater Management for New Development and Redevelopment within the City of Prairie Grove**

- MCM5-1 Erosion and Sediment Control Regulation
- MCM5-2 Stormwater Management Manual
- MCM5-3 Construction Site Inspection

### **Rationale and Decision Process**

1. Erosion and Sediment Control Regulation
  - a. Available as hard copy at Prairie Grove City Hall :  
Stormwater Management Manual. (Ordinance passed: 2014-18.)  
Related Sections:
    - i. General Provisions. Chapter 1, Purposes.
    - ii. Stormwater Discharges from Construction Activities: Chapter 3 - Planning.
      - 1.1.1 What is a Construction Stormwater Pollution Prevention Plan
      - 1.1.4 General Principles
      - 3.3 Construction SWPPP Requirements
2. Stormwater Management Manual/Drainage Criteria Manual (Chapter 4 Standards and Specifications for Best Management Practices)
  - a. University of Arkansas Professionals wrote the BMP Manual for the Northwest Arkansas MS4s. This was chosen because the BMPs are specific to the conditions and needs that are in the NWA area.
  - b. This manual addresses:
    - Construction Planning & Sequencing
    - Construction Entrance
    - Various Erosion Controls
    - Various Sediment Controls
    - Vegetation & Erosion Control Mats
    - Nutrient Loading Control
    - Organic Loading Control
3. Construction Site Inspection
  - a. Authorized by city ordinance: Stormwater Management Manual/Drainage Criteria Manual.
  - b. The City Engineer reviews all plans for the development of retention/detention ponds for compliance with the City of Prairie Grove's Drainage Manual.
  - c. An ordinance adopted in 2014 placed responsibility of private detention ponds on the business owner or the Property Owner's Association.

### **Responsible Parties**

- The City of Prairie Grove Staff

### Summary of Measurable Goals

The annual report shall include the following, at a minimum;

1. Number of applicable sites in the jurisdiction requiring post-construction controls.
2. Number of preconstruction site plan reviews performed.
3. Number of inspections performed to ensure as-built per requirements.
4. Compliance rates with MS4 requirements.
5. Number of long-term operation and maintenance (O&M) plans developed and agreements in-place.

### Development/Implementation Schedule Summary

BMP#	PERMIT YEAR				
	2020	2021	2022	2023	2024
MCM5-1	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.
MCM5-2	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.	Review annually. Update as necessary.
MCM5-3	Maintain inspection and compliance activities. Monitor/analyze program effectiveness and success/failure of BMPs observed over time.	Maintain inspection and compliance activities. Monitor/analyze program effectiveness and success/failure of BMPs observed over time.	Maintain inspection and compliance activities. Monitor/analyze program effectiveness and success/failure of BMPs observed over time.	Maintain inspection and compliance activities. Monitor/analyze program effectiveness and success/failure of BMPs observed over time.	Maintain inspection and compliance activities. Monitor/analyze program effectiveness and success/failure of BMPs observed over time.
MSM5-4	No action planned.		Develop plan to identify and remove impediments on LID.	Review annually. Update as necessary.	Review annually. Update as necessary.



**Minimum Control Measure #6: Pollution Prevention / Good Housekeeping for Municipal Operations**

**BMPs to address Pollution Prevention / Good Housekeeping for Municipal Operations within the City of Prairie Grove**

MCM6-1 Right-of-Way Maintenance Program

MCM6-2 Staff Training

**Rationale and Decision Process**

1. Right-of-Way Maintenance Program
  - a. The City of Prairie Grove's Public Works Department manages the cleaning out of curb inlets to remove sediment and debris that could potentially clog storm drains.
  - b. The Public Works Department has a street sweeper and manages the cleaning and maintenance of city streets.
  - c. The Public Works Department manages roadside ditches and continually cleans and reshapes the ditches to maintain positive drainage.
  - d. Updates to the SWMP will be made to include any roadway operation and management changes.
2. Staff Training
  - a. As part of the contract with Northwest Arkansas Regional Planning Commission and the University of Arkansas Cooperative Extension Service, Cooperative Extension Service employees will provide training at least once a year to MS4 municipalities.
  - b. The training will use materials that include information on construction sites, open-space maintenance, and fleet and building maintenance.
  - c. Training will stress how the employees are the "eyes and ears" of the City and that they should learn to recognize signs of illicit discharge and how to properly report these instances.
  - d. Recommendations from City employees are also addressed during the regional stormwater compliance committee monthly meetings, and these recommendations help to shape the educational outreach messages.

**Responsible Parties**

- University of Arkansas Cooperative Extension
- The City of Prairie Grove's Public Works Department

**Summary of Measurable Goals**

The annual report shall include the following, at a minimum:

1. Summary of employee training program(s) implemented with number of employees who attended.
2. Summary of activities and procedures implemented for the operation and maintenance program.

## Legal Authority and SWMP Resources

Code of Ordinances for the City of Prairie Grove is available at City Hall:

### Title 13 – Planning

City Staff and the Prairie Grove Planning Commission are responsible to ensure that any development that occurs within the City Limits is in the best interest of its citizens, and that the City will continue to grow in a manner that provides the best quality of life for the citizens.

### Title 15 – Subdivision Regulations

The Subdivision Regulations govern private and public development plans. They contain the Storm Water Management Regulations, Storm Water Pollution and Prevention and Erosion Control Standards, and Subdivision Design Standards. They contain the fees required to submit any development plans.

The City of Prairie Grove's website maintains the following, which can also be purchased or reviewed at Prairie Grove City Hall:

- Storm Water Management Manual & Drainage Criteria Manual
- Permit Application
- County Map with Urbanized Areas

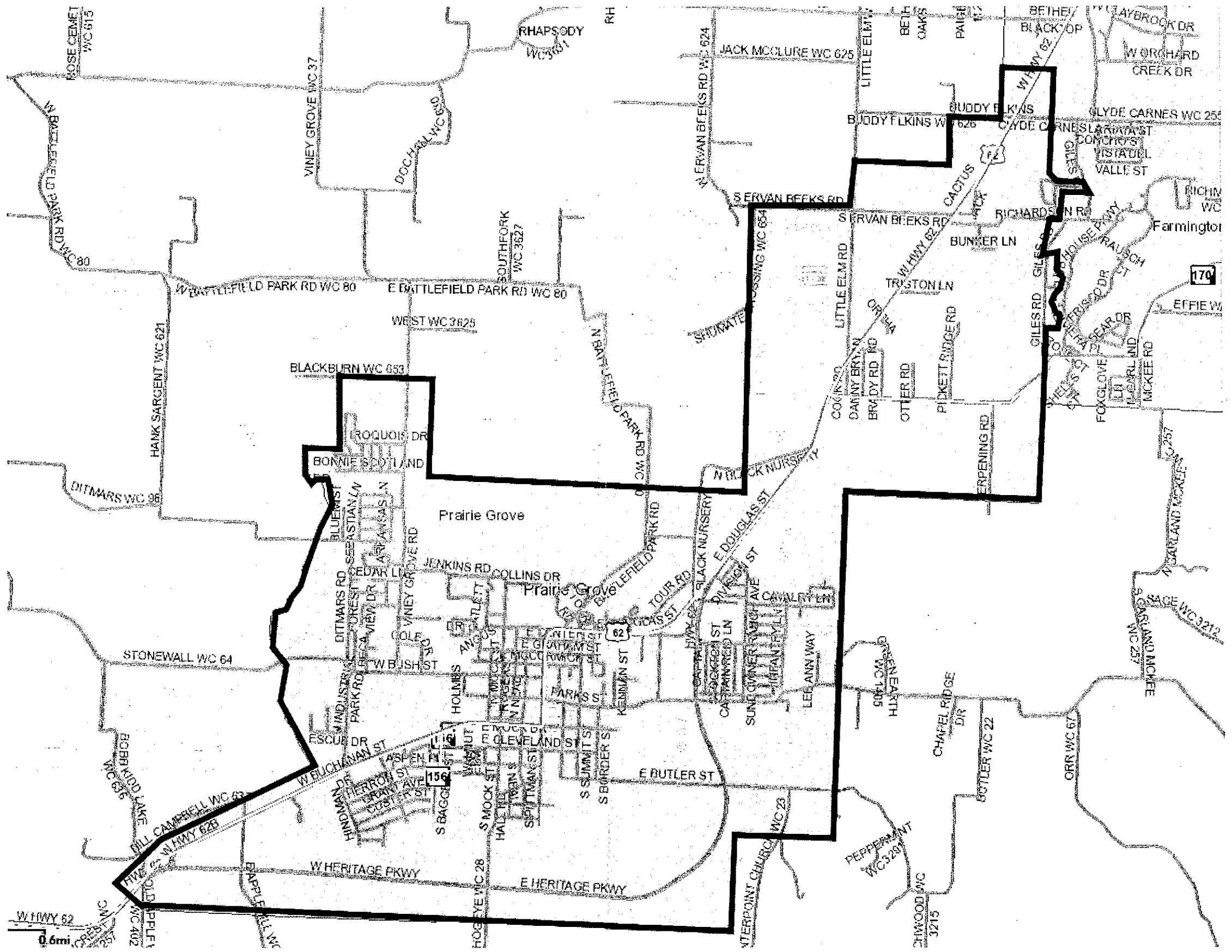
## Development/Implementation Schedule Summary

BMP#	PERMIT YEAR				
	2020	2021	2022	2023	2024
MCM6-1	Monitor and revise as necessary.	Monitor and revise as necessary.	Monitor and revise as necessary.	Monitor and revise as necessary.	Monitor and revise as necessary.
MCM6-2	Conduct annual training for employees.	Conduct training as necessary for new hires.	Conduct annual training for employees.	Conduct training as necessary for new hires.	Conduct annual training for employees.

The City does not have any facilities with-in the MS4 area.

Our Maintenance Facility is at 960 Escue Drive. Our maintenance staff is trained and does routine inspections at this facility.





0.6mi