

**NOTICE OF INTENT
FOR DISCHARGERS OF STORMWATER RUNOFF
ASSOCIATED WITH REGULATED SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEMS
AUTHORIZED UNDER NPDES GENERAL PERMIT ARR040000**

I. PERMITTEE INFORMATION New Renewal (Permit Tracking Number ARR04 _____)

Regulated Small MS4 Name: City of Ward, AR Owner Type:
Mailing Address: P.O. Box 237 FEDERAL STATE
Actual Street Address: 405 Hickory Street PUBLIC OTHER
City: Ward Urbanized Area _____
State: AR Zip: 72176 County(ies): Lonoke

Enter the Latitude and Longitude of the approximate center of the Small MS4 (A map must be included.):

Small MS4 Latitude: 35 degrees 01 minutes 49.43 seconds
Small MS4 Longitude: 91 degrees 57 minutes 01.56 seconds

II. PERMITTEE CONTACT INFORMATION

Name: Art Brooke Telephone: 501-843-7686
Title: Mayor Email Address: mayorbrooke@cityofward.com

III. INVOICE MAILING INFORMATION

Invoice Contact Person: Ms. Deborah Staley City: Ward
Invoice Mailing Company: City of Ward State: AR Zip: 72176
Invoice Mailing Address: P.O. Box 237 Telephone: 501-843-7686

IV. CERTIFICATION OF PERMITTEE (See Part 5.7 of the general permit)

For a municipality, State, Federal, or other public agency: By either a principal executive officer or ranking elected official. For purposes of Part VI.H of the general permit, a principal executive officer of a Federal agency includes (i) the chief executive officer of the agency, or (ii) a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., Regional Administrator of EPA).

"I certify that the cognizant official designated in this Notice of Intent is qualified to act as a dully authorized representative under the provisions of 40 CFR 122.22(b). If no cognizant official has been designated, I understand that the Department will accept reports signed by the applicant. I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Responsible Official Printed Name: Honorable Art Brooke Title: Mayor
Responsible Official Signature:  Date: 5-13-13

V. COGNIZANT OFFICIAL DESIGNATION (Optional)

Cognizant Official Printed Name: _____ Title: _____
Cognizant Official Signature: _____ Date: _____
Telephone _____ Email _____

VI. PERMIT REQUIREMENT VERIFICATION

Submittal of Complete NOI? Yes No Submittal of MS4 map? Yes No
Submittal of Complete Stormwater Management Program? Yes No

MS4 Permit Route Sheet

Facility Name: <u>CITY of Ward</u>			
Permit Number: <u>ARR04 0056</u>		AFIN NO.*: <u>88-01441</u>	
Assigned	Activity	Initials	Date Complete/Entered
Sect.	Application Logged/Assign Tracking Number/Place in red folder with appropriate route sheet and filing folders (1-day)	KB	N/A
Engineer	Completeness and Technical Review/Enter permit information into Database (10-days)	JT	7-22-13
AA (Max of 5 business days)	AFIN request (1-day)	TB	7/22/13
	Enter AFIN and other information into PDS and NPDES database prior to requesting invoice (same day)	TB	7/22
	Complete Invoice Request Form and submit Invoice Request (same day)	TB	7/22
	Prepare Authorization letter and attach appropriate permit, forms (3-days)	TB	8/22
Engineer	Review/organize folder for scanning (1-day)	JT	8-22-13
Engineer Supervisor	Review all the documents/permits/perform technical review for the proposed project. (1-day)		
Assistant Chief	Review the documents and sign the authorization letter or the permit. (1-day)		
AA	Enter Into PDS: Permit Status/Effective Date. Input effective date in access database. (1-day)	TB	8/26/13
Sect.	Mail original to applicant. Scan complete folder and place in appropriate E-drive folders. Update Zylab. Be sure to include this permit in weekly report, due every Tuesday by 2:00 P.M.	KB	8-27-13

7-19-13 2:38pm left message for Tim Lemons about NOI signature.

REMARKS: _____