



Arkansas Energy Technology Revolving Loan Fund (AETL):
Capital Improvement Loan Application

Company Contact Information

Company Name: _____
 Mailing Address: _____ City: _____ State: _____ Zip Code: _____
 Project Address: _____ City: _____ State: _____ Zip Code: _____
 Name of Contact Person: _____ Title: _____
 Office Phone: _____ Fax: _____ Email: _____

Loan Information:

Total Project Cost: _____ Total Loan Amount Requested: _____

Total Loan Amount Requested	÷	Estimated Annual Savings	=	Simple Payback Amount
<input type="text"/>	÷	<input type="text"/>	=	<input type="text"/>

Energy Contact Information:

The name of the company and/ or person completing the Energy Audit or final energy assessment report.

Name of Contact Person: _____ Title: _____
 Mailing Address: _____ City: _____ State: _____ Zip Code: _____
 Office Phone: _____ Fax: _____ Email: _____
 Company Name: _____

Certification:

I do hereby certify that I am duly authorized to submit this application to the Arkansas Energy Office for a loan to be approved on the basis of economic and technical grounds on behalf of the submitting company. I further certify that the information presented is true, correct and accurate to the best of my knowledge.

Signature of Person Certifying

Title of Person Certifying

Print Name of Person Certifying

Date

For an application to be deemed complete it must be filled out on its entirety and must include the following detail information:

A. Project Narrative:

- a. Provide a brief overview of the project and the purpose of the Loan: Existing Project conditions, specific measures to be undertaken, equipment or building materials to be installed, etc.



- b.** Attachments to include as part of the Project Narrative:
 - i. Energy Efficiency Measures (EEMS)
 - ii. Energy Audit or Energy Assessment Report (AER)
 - iii. DOE Environmental Questionnaire (Form ES-1)

B. Finance Narrative and Budget:

- a. Provide an itemized spreadsheet or graph of all anticipated project costs, including, but not limited to, personnel, equipment, materials, supplies, subcontractor overhead, etc. Include any other funding sources that will be used for this project and indicate any plans to attract additional funding. Please note Federal funded projects requirements to specific Wage Rates Requirements.

For Example:

Project Cost		Project Funding	
GE Boiler Mod 345mm7	\$100,000	Utility Rebate	\$10,000
ABC installers	\$75,000	AETL- AEO Loan (requested in this application)	\$100,000
Permitting Fees	\$500	County CDBG grant (pending)	\$50,000
Commissioning	\$50,000	Facility Capital	\$67,500
Administration	\$1,000		
Personnel	\$1,000		
Total Project Cost	\$227,500	Total Project Funding	\$227,500

- b. Attachments to include as part of the Finance Narrative:
 - i. Copy of Certificate of Good Standing (from Arkansas Secretary of State Office)
 - ii. Articles of Incorporation
 - iii. Three years Financial Statements (prefer audited)
 - iv. Three years tax return the company and/or on any individual(s) personally guaranteeing the loan.

Arkansas Economic Development Commission- Energy Office Authority Use Only			
Director Approval Name	Executive Director Approval Signature	Approval Date	Participant ID#