



**STATE OF ARKANSAS**  
**DEPARTMENT OF TRANSFORMATION AND SHARED SERVICES**  
**OFFICE OF STATE PROCUREMENT**  
501 Woodlane St., Ste. 220  
Little Rock, Arkansas 72201-1023

**REQUEST FOR QUALIFICATION**  
**SOLICITATION DOCUMENT**

SOLICITATION INFORMATION			
Solicitation Number:	AEO-14-2022	Solicitation Issued:	June 18, 2021
Description:	Weatherization Assistance Program (WAP) Service Provider		
Department:	Arkansas Department of Energy & Environment, Division of Environmental Quality, Arkansas Energy Office		

SUBMISSION DEADLINE			
Response Opening Date:	July 6, 2021	Response Opening Time:	4:15 p.m., Central time
Deliver response submissions for this Request for Qualification to the <a href="#">Arkansas Energy Office</a> on or before the submission deadline. Responses received after the submission deadline may be rejected as untimely. See Section 3.5 for information regarding Solicitation Schedule.			

DELIVERY OF RESPONSE DOCUMENTS	
Delivery Address:	<a href="#">Department of Energy &amp; Environment</a> <a href="#">Division of Environmental Quality</a> <a href="#">Arkansas Energy Office</a> <a href="#">5301 Northshore Drive</a> <a href="#">North Little Rock, Arkansas 72118</a>  Delivery providers, USPS, UPS, and FedEx deliver mail to <a href="#">Arkansas Energy Office's</a> street address on a schedule determined by each individual provider. These providers will deliver to <a href="#">Arkansas Energy Office</a> based solely on the street address. <b>Prospective Contractors assume all risk for timely, properly submitted deliveries.</b>
Response's Outer Packaging:	Seal outer packaging and properly mark with the following information. If outer packaging of response submission is not properly marked, the package may be opened for response identification purposes. <ul style="list-style-type: none"><li>• Solicitation number</li><li>• Date and time of response opening</li><li>• Prospective Contractor's name and return address</li></ul>

Arkansas Energy Office CONTACT INFORMATION			
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## Section 1 Background & Program Information

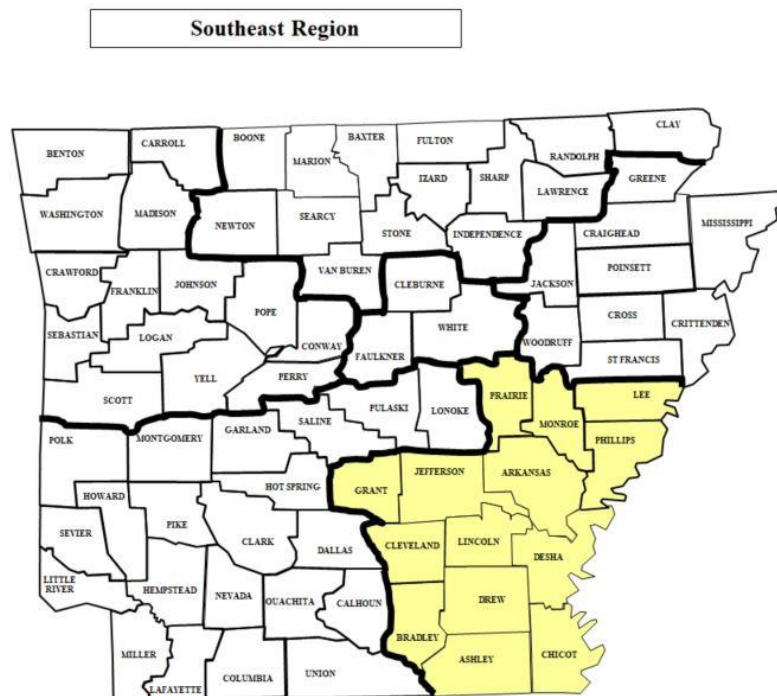
### 1.0 Background

The Arkansas Energy Office (AEO), part of the Arkansas Department of Energy and Environment, Division of Environmental Quality is a state government agency charged with the administration of the Weatherization Assistance Program (WAP). AEO is the Arkansas Grantee receiving funds from the U.S. Department of Energy (DOE) and the Arkansas Low-Income Home Energy Assistance Program (LIHEAP) to weatherize homes for income-eligible homeowners and renters. The mission of WAP is to reduce energy costs for low-income families, particularly for elderly, persons with disabilities, households with children, high energy users, and households with a high energy burden. WAP installs cost-effective energy conservation measures (ECM) and makes improvement, as needed, to related health and safety features of the home. WAP uses advanced testing protocols and technologies as required by DOE. In addition to increased comfort, health benefits, and energy savings for households, the energy conservation resulting from weatherization helps our communities, state, and nation reduce carbon emissions and dependence on foreign oil and carbon emissions.

### 1.1 Purpose

The purpose of this Request for Qualifications (RFQ) is to solicit Qualifications from non-profit and local-government entities capable of providing Weatherization Services starting with the 2021- 2022 program year for the following area:

- Southeast Region: Arkansas, Ashley, Bradley, Chicot, Cleveland, Desha, Drew, Grant, Jefferson, Lee, Lincoln, Monroe, Phillips and Prairie counties. See map below.



## 1.2 Services Required

The Weatherization Program is operated in accordance with 10 CFR 440, 2 CFR 200, and AEO policies and procedures and field guides. Arkansas Subgrantee Operations Manual; "Retrofitting Arkansas Standard Work Specifications – Aligned Field Guide" aka Deck of Cards. To review go to: <https://www.adeq.state.ar.us/energy/incentives/wap.aspx> look under WAP Forms and Documents.

The primary major parts of the program are summarized below.

Client intake: WAP receives client applications and processes each application for eligibility for the program. Clients most often call to request an application; AEO will refer clients to the appropriate subgrantee when clients call AEO. Applications must be mailed to client if requested. Documentation required with the completed application includes the past 12 months of heating and cooling utility bills and documentation of household income. Income for the household must be no more than 200% of poverty level (income table provided by DOE annually). Priorities for service are the elderly (age 60 or older), persons with disabilities (receiving state or federal disability benefits), households with children under age 19, households with a high energy burden (more than 6% of household income required to pay utility bills), and households that are high energy users (highest electric bills for the year divided by conditioned square footage is more than 10 cents). One (1) point for each priority in a household is assigned to an eligible client who may be placed on a waiting list. Clients on a waiting list must have eligibility re-determined every 12 months.

Energy audit: Clients chosen from the waiting list are scheduled for an energy audit. The auditor will assess the home using a blower door and other technical equipment. Staff will inform client of findings as well as inform client of energy saving practices (client education). Information collected at the home is entered into energy audit software. The software calculates which measures are cost-effective to install on the home (eligible measures have a Savings-to-Investment Ratio of 1.0 or greater). During the energy audit, if conditions in the home will be adversely affected by weatherization work, some additional measures may be installed under Health and Safety. No major repairs are allowable and minor repairs can only be made to enable or protect the weatherization measures. The energy audit generates work orders for completion of weatherization work on that house.

Installation of energy conservation measures and health and safety measures as well as incidental repairs in homes is completed by contractors through subcontract **or** by crew members employed by the subgrantee. All work installing measures in the home must meet the Standard Work Specifications developed by NREL/DOE using the approved field guides.

Quality assurance inspection of each home that has been weatherized must be completed by a certified Quality Control Inspector (QCI) who verifies that work meets standards and no measures, including health and safety measures, have been omitted from the home. Subgrantees are responsible for employing or contracting with a certified QCI who must inspect 100% of homes completed.

Homes where the weatherization process has been completed and approved by the QCI are reported to AEO once a month as part of a billing group invoice. AEO will inspect 5% to 10% of homes to determine if the state is in agreement with the subgrantee QCI that the home has been weatherized according to DOE standards. If AEO determines there are deficiencies that must be corrected, the agency must pay for corrective work with non-federal funds.

AEO uses the Energy Conservation Online System (ECOS) software to enter information for eligible clients, energy audits, and final inspections; to generate work orders; and to bill for expenses on each house. Additional allowable costs, such as administration, training and technical assistance, and program support, are also entered in ECOS as part of the monthly invoice.

### 1.3 Budget

Allowable expenses are described below by budget category:

1. **Administration:** Subgrantee Administration expenses are considered to be unique to each organization. The organization shall define its administrative costs consistent with generally accepted accounting practices and procedures within the organization. Certain costs, by exclusion from other categories, can only be administrative, such as office space other than for the storage of materials or equipment. AEO requires an administrative cost allocation plan for the agency if no federally approved indirect cost rate exists.
2. **Audit:** Weatherization portion of the cost of a single agency financial audit (annual) is included here. Audit requirements are found in 2 CFR 200. This requirement applies to an entity receiving \$750,000 in federal funds annually.
3. **Liability Insurance:** Entities must be covered by a liability insurance policy which provides protection in case of personal injury or property damage resulting from the weatherization services. Vehicle related insurance should not be included in this category.
4. **Program Operations:** Per 10 CFR 440.18, Program Operations costs are generally defined as the direct costs necessary to effect the weatherization of homes, such as:
  - Materials listed in Appendix A or DOE-approved energy audit protocol.
  - Materials purchased for Incidental Repairs as defined in 10 CFR 440.
  - Transportation of weatherization materials, tools, equipment, and work crews to a storage site and to the site of weatherization work.
  - Maintenance, operation, and insurance of vehicles used to transport weatherization materials.
  - Maintenance of tools and equipment.
  - Purchase or annual lease of tools, equipment, and vehicles. *Purchase or lease of vehicles and any equipment costing \$5,000 or more must be approved by DOE and should be included as a separate budget category. Note: leases may not be prepaid past the end of the grant period.*
  - Storage of weatherization materials, tools, equipment, and weatherization vehicles; utility costs at storage only; retrofitting storage space (does **not** include improvements not in direct relation to weatherization tasks, such as paving a parking lot; however, as an example, retrofitting storage space with shelving to accommodate materials is allowable. (Any questions about allowability should be asked of AEO before expending any funds.)
  - Other space rental and associated costs should be charged to Administration.
  - Required fees related to building permits from local governments.
  - Employment of personnel directly related to the operation of WAP, such as a weatherization coordinator's salary and fringe benefits spent in actual supervision of labor, client intake, recordkeeping.
  - Labor, limited to definition in 10 CFR 440.19, includes 1) payments to employ labor or engage contractors, salaries and fringe benefits of crew members and crew leaders; 2) energy auditors; 3) certified quality control inspectors; 4) field supervisors who are not installing materials; 5) warehouse personnel, such as inventory clerks, who are engaged in handling materials; and 6) employee's time for participation in training.
5. **Health and Safety:** Amount of federal funds budgeted for mitigation of energy- related health and safety hazards in the home necessary to install weatherization measures in accordance with 10 CFR 440.16 (h) and 440.18 (d)(15). This category includes materials and labor.

The area covered by this RFQ currently has 23% of program operations budgeted for health and safety expenditures.

6. Training and Technical Assistance (T&TA): AEO allocates T&TA funds to each subgrantee based on the training needs of weatherization staff it employs and the cost of its plans to obtain the needed training. DOE training requirements are incorporated in AEO training policy for subgrantees:
- Each subgrantee must have at least one (1) employee or contract with someone who is certified as a Building Performance Institute, Inc. (BPI) Home Energy Professional (HEP) Quality Control Inspector (QCI) to inspect all homes weatherized.
  - AEO encourages each subgrantee to have energy auditor(s) in its employ pursue the BPI/HEP/Energy Auditor certification. In order to sit for the QCI exam, certification as an Energy Auditor is required.
    - See [http://bpi.org/professionals\\_advanced.aspx](http://bpi.org/professionals_advanced.aspx) for more information about these advanced certifications.
  - Any staff hired must be trained and supervised by experienced staff until skills reach a level of proficiency deemed sufficient to work alone. AEO encourages all subgrantees to have new, inexperienced staff pursue the Building Analyst certification and the Manufactured Housing certification as a good foundation for becoming an Energy Auditor and a Quality Control Inspector.
    - See [http://bpi.org/professionals\\_skilled.aspx](http://bpi.org/professionals_skilled.aspx) for more information about these basic certifications.

In addition, T&TA funds are earmarked for attendance at the annual Arkansas Weatherization training conference in the fall, Grants Guidance meetings with AEO in the spring and fall (usually 2 days each in central Arkansas), and the Home Performance Coalition/DOE annual national training conference or any identified equivalent training.

Additional training will be offered in Arkansas through AEO during the year on topics identified as needed by the Weatherization network.

The following DOE funding has been set aside for July 1, 2021 – June 30, 2022 for this Southeast territory. Below capped categories allocations have been completed. Program Operations (Ops), Health & Safety (H&S), Financial Audit and Liability Insurance must be allocated funds. The total allocation is \$209,557.70.

Administration	\$19,655.00
T&TA	\$13,000.00
Program Ops, H&S	\$
Audit, Ins	\$
Total	\$209,557.70

Additionally, LIHEAP funds for Weatherization services will also be granted for this service area when LIHEAP funding availability becomes known and granted for October 1, 2021 – September 30, 2022. Typically, the LIHEAP funding amount for this territory is approximately \$410,000.

DOE funding is expected to enable the Weatherization provider to complete at least 25 weatherized units. LIHEAP funding is expected to enable the Weatherization provider to complete at least 36 weatherized units.

The entity may not obligate funds, incur expenses, or otherwise implement program services prior to execution of a subgrant agreement with AEO. Funding is anticipated to be available for future program years at similar levels, but is subject to availability of federal funds from DOE and Arkansas LIHEAP. Funding is not guaranteed in any given amount.

## **Section 2     Requirements**

### **2.1        Minimum Threshold Requirements**

Any entity submitting under this RFQ, *not currently receiving funds to operate a Weatherization Assistance Program* must provide the following in order to qualify for consideration:

1. Proof of status as a non-profit organization, or local government entity.
2. SAM registry/DUNS number - Agency must be registered with SAM.gov (System for Award Management) and possess a current DUNS number and must not be de-barred from receiving federal funding.
3. Employer Identification Number.
4. Agency webpage link.
5. Copies of an independent single-agency financial audit or an independent CPA's review of financial statements for the organization's most recent fiscal year for which an audit is available and for the previous fiscal year. Entity must not have repeat or unresolved financial audit findings that materially affect the fiscal viability of the organization – address repeat or unresolved findings in a separate statement signed by executive director and board president and treasurer.
6. Description of any current or pending litigation, administrative proceedings or investigations that could impact the reputation or financial viability of the organization OR a statement of assurance that no litigation, investigation or administrative proceeding is pending.
7. List of federal funds currently received by amount, program name and length of time received, including start date.

### **2.2        Organizational Capacity**

Any entity *not currently receiving funds to operate a Weatherization Assistance Program* must submit the following in order to be considered:

1. Business Description and Vision (1 page maximum) – include mission statement and how WAP fits into the mission, with description of agency's planned growth, including energy efficiency programs, if applicable.
2. Organization and Management - provide a description of the organization and management structure of your agency (1 page maximum). Attach the following to this description:
  - a. Approved Board Resolution in support of proposal
  - b. Organizational Chart

- c. Resumes of Executive Director, Fiscal Manager, Program Manager.
- d. Copies of any Building Performance Institute (BPI) Home Energy Professionals (HEP) Certifications of Field Staff
- 3. Financial Management--Attach
  - a. Policy for internal controls for fiscal management as approved by Board of Directors.
  - b. A copy of the Board of Director's bylaws (must include as one of the board's responsibilities the fiscal oversight of the agency)
- 4. References--Attach
  - a. List all projects the agency has managed the past two (2) years. For each project, state the total cost and all sources of funds.
  - b. A letter of support for three (3) of these projects from external sources.

## 2.3 Program Approach

All entities submitting under this RFQ must provide the following information:

1. Weatherization experience (1 page maximum):
  - Time period during which weatherization services have been provided.
  - Length of time during which Weatherization staff have used ECOS software.
2. Description of related experience in this southeast area, (2 pages maximum) such as:
  - Housing rehab, energy efficiency retrofits. If these services have been provided in another area, please include this information also.
  - Partners and potential partners for WAP.
3. Description of Services (3 pages maximum) – Outline plan for providing Weatherization Services in the SE territory including:
  - outreach to generate applications for WAP;
  - any offices located in the territory;
  - staffing for the territory;
  - client intake;
  - transportation of staff and equipment/materials to work sites;
  - use of in-house crew vs. outside contractors to complete weatherization work on houses (use of contractors must include procurement process);
  - how quality control inspections of weatherized houses will be accomplished.
4. Leveraging (1 page maximum)  
List all proposed leveraging opportunities (*e. g., utility programs, volunteers, corporate program partnerships*).
5. Training Plan (1 page maximum)  
Provide a description of how new and existing staff will obtain training, certifications, and continuing education.



**Budget Information—Include the following:**

1. Administrative cost allocation plan – provide proof of federally approved indirect cost rate or agency's cost pool of administrative expenses and proposed percent charged to Weatherization.
2. New staff positions with salaries and fringe benefits and percentage of time compared to a full time position.
3. Existing staff positions and percent of time to be spent on providing weatherization services.
4. Transportation costs – for vehicles to be used for Weatherization.

**2.4 Certifications – print the following and include as the last page of proposal:**

\_\_\_\_\_(Entity Name) is submitting this proposal to the Arkansas Energy Office for selection as a subgrantee of the Weatherization Assistance Program and certifies that it is in:

Good standing with all funding sources.

Compliance with Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000d et seq. and 24 CFR Part 1)

Compliance with Equal Employment Law and all government regulations regarding nondiscriminatory employment practices.

I HEREBY CERTIFY THAT ALL INFORMATION PROVIDED IN THE PROPOSAL IS TRUE AND CORRECT, AND THAT I HAVE THE AUTHORITY TO MAKE THESE ASSURANCES, AS WITNESSED BY MY SIGNATURE BELOW.

\_\_\_\_\_  
Signature of Authorized  
Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

## **Section 3      Preparation and Submission of Proposal; Timeline**

### **3.1      Incurred Expenses**

The AEO shall not be responsible for any expenses incurred in the preparation, transmittal or presentation of any proposal or material submitted in response to this RFQ.

### **3.2      RFQ Questions and Answers**

Questions pertaining to this RFQ must be submitted to AEO via email ([energyinfo@adeq.state.ar.us](mailto:energyinfo@adeq.state.ar.us)). The last day to submit questions is June 25, 2021. AEO will make every attempt to answer questions within three (3) business days after the questions have been received.

The questions and answers will be posted to the AEO website (<https://www.adeq.state.ar.us/energy/>) by AEO staff. Answers will be posted on June 28, 2021 by 4:00 p.m.

### **3.3      Required Copies**

1. One (1) original and three (3) paper copies of the proposal printed two-sided and one (1) electronic medium (CDs are not acceptable) containing the proposal.
2. The proposal must contain all information as described in "Section 2 – Requirements" numbered and submitted in the same order.
3. The original and each copy must be secured with a binder clip or similar.
4. The original must have a cover sheet affixed with the following information:
  - Name and address of entity.
  - Name, phone number, and email of Executive Director.
  - Name, title, phone number, and email of primary contact, if different from Executive Director.
5. Original and all copies must be submitted together in one envelope or box or similar.

### **3.4      Submission Information**

1. Proposal is due no later than 4:00 p.m. Central time on July 6, 2021.
2. Proposal may be delivered by U.S. Mail, other delivery service, or in person as long as receipt by AEO is no later than submission deadline in #1 immediately preceding this item.

3. Proposals will be received at

**Arkansas Department of Energy & Environment  
Division of Environmental Quality  
Arkansas Energy Office  
5301 Northshore Drive  
North Little Rock AR 72118  
Attention: Diane Bowen**

### **3.5 Solicitation Schedule**

The following is the anticipated schedule for the process leading to Offeror selection(s):

<b><u>Date</u></b>	<b><u>Activity</u></b>
June 18, 2021	RFQ released to Prospective Subgrantee. Go to: <a href="https://www.adeg.state.ar.us/energy/">https://www.adeg.state.ar.us/energy/</a>
June 25, 2021	Deadline for Prospective Subgrantee questions.
June 28, 2021	Post answers to RFQ questions on Energy website. Go to: <a href="https://www.adeg.state.ar.us/energy/">https://www.adeg.state.ar.us/energy/</a>
July 6, 2021	Responses to RFQ Due at 4:00 p.m.
July 6, 2021	Public opening of proposals at 4:15 p.m. To join via Zoom go to: <a href="https://zoom.us/j/9598272810">https://zoom.us/j/9598272810</a> Meeting ID is: 959 827 2810
July 23, 2021	Public hearing - Notification of Selection at 10:00 a.m. To join via Zoom go to: <a href="https://zoom.us/j/9598272810">https://zoom.us/j/9598272810</a> Meeting ID is: 959 827 2810
July 30, 2021	Awarding of Subgrant.

## **Section 4      Evaluation Criteria**

AEO will award a subgrant to the entity scoring the highest with respect to the evaluation criteria and that is most advantageous to AEO.

In evaluating proposals submitted under this RFQ, preference will be given as follows:

- Current Weatherization Subgrantees in good standing will be considered first;
- Entities with a past history of providing Weatherization services will be considered second;
- Other Entities will be considered third.

Please note: Preferences stated above do not indicate a guarantee of selection.

### **4.1      Evaluation Criteria for current Weatherization Subgrantees:**

To be considered a Weatherization Subgrantee in good standing, the entity must meet the following criteria:

- Rated as Stable on the most recent risk assessment.
- Overall rating is Stable on the most recent program monitoring report.

### **4.2      Evaluation Criteria for Proposals (from Section 2 – Requirements):**

- 2.1 Minimum Threshold Requirements must be provided with satisfactory information in order to continue in the evaluation process. If any Minimum Threshold Requirement is not provided the Proposal will be disqualified and not evaluated further. No points are assigned to Minimum Threshold Requirements.
- 2.2 Organizational Capacity – 25 points maximum
- 2.3 Program Approach – 50 points maximum
- 2.4 Budget Information – 20 points maximum
- 2.5 Certifications – 5 points maximum

### 4.3 Evaluation of Proposals

Proposals will be awarded a maximum of 100 points, except that current Weatherization subgrantees will be awarded a maximum of 75 points based on information for Organizational Capacity (25 points) not being required. A minimum of 70 points for non-Weatherization entities and a minimum of 60 points for a current Weatherization subgrantee must be achieved to be considered for a subgrant award. A serious deficiency in any category of response may be grounds for rejection regardless of overall score.

A committee comprised of members of the WAP Policy Advisory Council will review and score proposals and make recommendations to AEO. Final award decisions will be made by AEO.

Proposals will be scored based on the criteria listed below from Section 2 – Requirements:

<b>2.2 Organizational Capacity</b>		25 Possible Points
Business Description and Vision		2
Board Resolution supporting proposal		2
Organizational Chart		2
Executive Director, Fiscal Manager, Program Manager (2 points for person employed 3 or more years in the position)		6
Field staff with BPI certifications (2 points for each certification)		6
Board-approved policy for fiscal internal controls		2
Board by-laws establishing fiscal oversight		2
Letters of support (1 point for each letter)		3

<b>2.3 Program Approach</b>		50 Possible Points
Weatherization experience (1 point for each year)		10
Experience in proposed service area (5 points for service in area, 5 points for identified partners or potential partners for WAP)		10
Outreach plan		3
Office located in territory		3
Client intake plan		3
Transportation plan		3
Information provided about in-house crew or procuring contractors		4
Plan for QCI inspections of all houses weatherized		4
Leveraging – (3 points for first, 1 point for each additional)		5
Training plan		5

<b>2.4 Budget</b>		20 Possible Points
Administrative Cost Allocation Plan provided or proof of federally approved		
Indirect cost rate		5
New staff positions with required information provided		5
Existing staff positions with required information provided		5
Transportation costs provided		5

<b>2.5 Certifications</b>		5 Possible Points
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## **Section 5      Additional RFQ Standards**

### **5.1      RFQ Revisions and Supplements**

Should revisions or additional information be necessary to clarify any provision of this RFQ, the revision or additional information will be provided via the AEO website.

### **5.2      Cancellation of Requests for Qualifications or Rejection of Qualifications**

AEO may cancel this RFQ at any time for any reason. In addition, any entity may withdraw at any time during the RFQ process.

### **5.3      Award Notice**

AEO shall provide written notice of its selection to all entities who submitted qualifications; selection will also be posted on the AEO website. This subgrant Award shall be contingent upon successful negotiations of a final agreement between AEO and selected entity.

### **5.4      Proposal Confidentiality**

Except in response to inquiries as part of the evaluation process, until the award is made and notice given, no employee, agent, or representative of an entity submitting qualifications shall contact any employer, agent, or representative of AEO.

Until the award is made and notice given, AEO will not disclose or discuss the contents of any qualifications proposal.

### **5.5      Code of Ethics**

Unless fully disclosed, No employee of AEO has any direct or indirect interest in any agreement with any submitting entity nor does any agreement exist between any submitting entity, its affiliates or staff members that would give rise to any claim of conflict of interest. AEO, after full disclosure, may decide to continue with the evaluation process with the proviso that the employee is not involved in the process.

Entity shall warrant that it has no interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this agreement. Entity shall at all times conduct itself in a manner consistent with the AEO Code of Ethics. A copy of the AEO Code of Ethics is enclosed for your reference (attach this code of ethics). Entity shall disclose information relating to conflicts or potential conflicts of interest.

### **5.6      Other Federal Requirements**

The following federal laws and regulations apply to the Weatherization program and require compliance by any entity selected under this RFQ:

- 10 CFR 440
- 2 CFR 200
- Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000d et seq. and 24 CFR Part 1)
- Fair Housing Act (42 USC 3601 et seq.)
- Equal Opportunity in Housing (Executive Order 11063, as amended by Executive Order 12892 and 24 CFR Part 107)
- Age Discrimination Act of 1975, as amended (42 USC 6101 et seq.)
- Americans with Disabilities Act (42 USC 12101 et seq.)
- Equal Employment Opportunity, Executive Order 11246, as amended, (24 CFR Part 570, Subpart J)
- Fair Labor Standards Act of 1938, as amended (29 USC 201 et seq.)
- Contract Work Hours and Safety Standards Act, as amended (40 USC 3701 et seq.)

- Anti-Kickback Act of 1986 (41 USC §51-58)
- Section 3 of the Housing and Urban Development Act of 1968 (12 USC 1701u)
- Minority/Women's Business Enterprises, Executive Orders 11625, 12432 and 12138
- Section 504 of the Rehabilitation Act of 1973 as amended (29 USC 794)
- Lead Based Paint Poisoning Act (42 U.S.C. § 4822 and 24 CFR Part 35)
- Environmental Reviews (24 CFR Part 92.352)
- National Environmental Policy Act (NEPA) of 1968, (24 CFR Parts 50 and 58)
- Property Inspections (Housing Quality Standards of 24 CFR Part 982.401)
- Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended by 42 USC 4601, and the regulations at 49 CFR Part 24, Subpart B
- Debarment & Suspension (Executive Order 12549, 51 Fed. Reg. 6370)
- Affirmative Marketing (24 CFR Part 92.351)
- The Uniform Administrative & Program Requirements (24 CFR Part 92.357 and Executive Order 12372) as applicable
- Participation in HUD Programs by Faith-Based Organizations (24 CFR Parts 92, 570, 572, 574, 576, 582, 583, and 585)

## **5.7 Performance Agreement Term**

The selected entity will enter into a subgrant agreement with the AEO, for services to be performed. The program year of the Department of Energy (DOE) is scheduled to begin on July 1, 2021 and end on June 30, 2022. The program year of the LIHEAP subgrant agreement is scheduled to begin on December 1, 2021 and end on September 30, 2022. Dates are based on availability of funds from each funding source.

At the sole discretion of AEO, the agreements are subject to annual consideration for renewal contingent upon funding availability and the subgrantee's satisfactory performance.

In the event that during the term of the subgrant agreement the entity selected from this RFQ is deemed unsatisfactory in administering the Weatherization program, AEO may negotiate with another submitting entity without issuing another RFQ, or may choose to issue another RFQ.