



DISPOSAL FEE PLAN FORM

In accordance with APC&EC Rule 11.204, each landfill and out-of-state transporter required under APC&EC Rule 11 to pay disposal fees shall provide a written Disposal Fee Plan (DFP) to Arkansas Department of Energy and Environment, Division of Environmental Quality (DEQ) that establishes an accurate method of quantifying the amount of solid waste received and a suitable means of calculating the amount of disposal fees payable to DEQ pursuant to Ark. Code Ann. §§ 8-6-606 and 8-6-1003 *et seq.* and APC&EC Rule 11.

The DFP must be updated every five years and submitted to DEQ for review and approval.

SECTION 1: LANDFILLS AND OUT-OF-STATE TRANSPORTERS

SITE INFORMATION

Name:			
Street Address:			
County:			
City:	State:	ZIP Code:	
AFIN #:	Permit #:		
Phone #:	Fax #:		
Email Address:			
Billing Address:			
City:	State:	ZIP Code:	

PREPARER INFORMATION

Name:			
Signature:	Signature Date:		

CONTACT INFORMATION

Name:			
Phone #:	Date Submitted for Approval:		

SECTION 2: OUT-OF-STATE TRANSPORTERS ONLY

LANDFILL INFORMATION

Name:			
Street Address:			
City:	State:	ZIP Code:	

CONTACT INFORMATION

Name:			
Phone #:			

SECTION 3: CALCULATING WASTE VOLUME

APC&EC RULE 11.206(B)

Are scales used to determine the net weight of solid waste?	Yes	No	N/A
Are scales available, but not used?	Yes	No	N/A
Is there an alternative system in place in the event of scale failure? <i>(If yes, explain in #3 below.)</i>	Yes	No	N/A
Is there a DEQ approved alternative weight method in place of scales?	Yes	No	N/A
Does any of the solid waste receive mechanical compaction upon receipt at the landfill gate?	Yes	No	N/A
Is the solid waste calculated in compacted or uncompacted cubic yards?	Yes	No	N/A
Compacted	Uncompacted	N/A	

- Using the information provided above, write a brief descriptive narrative explaining how the Landfill or Out-of-State Transporter calculates waste volume in accordance with APC&EC Rule 11.206(B). Include "when and where" steps and methods that are used to establish the weight or volume of total solid waste reported on the Solid Waste Quarterly Report Form. Additionally, this narrative should explain (if applicable) how the scales are used, any alternative weight methods in place of scales, and if there is any mechanical compaction.

- If applicable, provide any conversion factor used to convert between cubic yards/uncompacted cubic yards to tons/pounds of solid waste.

- Provide a brief description of any alternative system the Landfill or Out-of-State Transporter has in place in the event of a scale failure. This description should include how the Landfill or Out-of-State Transporter will calculate weight totals and issue tickets to the customers.

- Landfills or Out-of-State Transporters, all solid waste material that enters into the solid waste stream must be accounted for. Please identify the types of solid waste material received (**e.g., Class 1, Class 4, C&D, industrial or commercial waste or liquid**) and their respective percentages.

TYPE	PERCENTAGE
	%
	%
	%
	%
	%

TYPE	PERCENTAGE
	%
	%
	%
	%
	%

5. Use the table below to describe the types of materials received generally, the disposition of the materials, and whether or not the materials are accounted for on the DEQ Solid Waste Disposal Quarterly Report Forms (SWDQRF). **Note:** Leave the box blank if the Material Description does not apply to what your Landfill is receiving or what your Out-of-State Transporter is hauling.

MATERIAL DESCRIPTION	FINAL DISPOSITION OF MATERIAL ¹	PROCESSED AND NOTED ²	REPORTED IN DEQ SWDQRF
Class 1 Solid Waste (nonhazardous household, commercial and industrial solid waste)			
Class 4 Solid Waste (nonhazardous, bulky, inert, nonputrescible solid wastes that do not or degrade very slowly)			
Specialty Waste			
Bulking Materials			
White Goods, Lead Acid Batteries, Waste Oil & Antifreeze			
On-site Recycling Drop-off Station			
Waste Tires			
Recovered Cardboard			
Recovered Clean, Untreated Lumber			
Metals			
Yard Waste			
OTHER			

1. i.e., Disposal in Class 1 or Class 4

2. i.e., Weighed when received, reported, **subtracted** in Waste Reduction Section of Quarterly Report Once Marketed, etc. for landfills only.
Out-of-State Transporter, please note additional materials that are not included in blank space.

SECTION 4: TICKETING SYSTEM AND REPORTING

APC&EC RULE 11.206(A) AND RULE 22.421(D)

Is a duplicate ticket system in place; one for file and one for the customer? <i>(If no, please explain in #1 below.)</i>	Yes	No	N/A
Are tickets completed and provided to all customers as the solid waste is received at the landfill gate?	Yes	No	N/A
Are tickets issued for the total solid waste received at the facility gate? <i>(Explain in #1 below.)</i>	Yes	No	N/A
Do the tickets include the net weight and/or volume of all solid waste? <i>(If yes, please select the applicable weight and or/volume below.)</i>	Yes	No	N/A
Uncompacted Cubic Yards Compacted Cubic Yards Tons			
Do the tickets include the customer name (hauler or generator)?	Yes	No	N/A
Do the tickets include the date and time?	Yes	No	N/A
Do the tickets include the geographic source of the waste (by county at least)?	Yes	No	N/A
Do the tickets include the type and/or kind of solid waste?	Yes	No	N/A
Do the tickets include the general location of the solid waste disposal?	Yes	No	N/A
Do the tickets include a unique identifier for the disposal truck or container (if the customer has more than one disposal vehicle)?	Yes	No	N/A
Is there an alternative system used that allows for an accurate determination of the source and solid waste quantities received, and otherwise meets the requirements of this section?	Yes	No	N/A

- Using the information provided above, write a brief description of how the Landfill or Out-of-State Transporter implements a ticketing and reporting system in accordance with APC&EC Rule 11.206(A) and Rule 22.421(d). Include information regarding how tickets will be provided to customers, including all commercial in-state and out-of-state haulers, industrial, institutional, and domestic users. This description should explain who receives tickets, how the tickets are issued to customers, and how the Landfill or Out-of-State Hauler maintains records of disposal. **Note:** For Out-of-State Transporters, include how the customer's tickets and the tickets from the Out-of-State Landfills are used to determine the solid waste totals on the Solid Waste Quarterly Report Forms.

- If applicable, list any customers that are not charged. Describe how the Landfill or Out-of-State Transporter ensures that the solid waste amounts and disposal fees will be included in the Solid Waste Quarterly Report Forms.

SECTION 5: WASTE REDUCTION (TO BE COMPLETED BY LANDFILLS ONLY)

APC&EC RULE 11.206 (C) & (H)

Have beneficial reuse materials and on-site projects been approved by DEQ? (<i>Explain in #1 below.</i>)	Yes	No	N/A
Are recyclable materials approved by DEQ as recyclable and marketable, and removed from the waste stream for market and/or beneficial reuse?	Yes	No	N/A
Is there a separate ticket/accounting system in use for recyclable materials and/or beneficial reuse materials?	Yes	No	N/A
Does the facility participate in the Keep Arkansas/America Beautiful campaign?	Yes	No	N/A
Do Quarterly Disposal Fee Reports utilize Waste Reduction Credits for recycled/beneficial use?	Yes	No	N/A
Are recyclables included in total waste volumes reported and fees paid?	Yes	No	N/A
Are recyclables removed from the premises every 1, 3, or 6 months within 1 year of receipt? (<i>If yes, please select when recyclables are removed below.</i>)	Yes	No	N/A
1 month 3 months 6 months			
Are recyclables removed from the premises before disposal fee credits are taken?	Yes	No	N/A
Are there composting operations in place for yard waste?	Yes	No	N/A
Is yard waste included in the total waste volumes reported and fees paid?	Yes	No	N/A

1. Using the information provided above, write a brief description of how the Landfill is removing recyclable materials that are suitable for marketing or beneficial reuse from the solid waste stream in accordance with APC&EC Rule 11.206 (C) & (H). This description should also list the specific types of recyclables (clean lumber, bricks, asphalt, auto shredder fluff, etc.).

2. In order for the Landfill to claim Waste Reduction Credits (WRCs), all removed solid waste must be shown being received by the Landfill and subsequently removed. Provide a brief explanation of how the Landfill maintains the records to show the solid waste coming into the waste stream and how the solid waste is removed from site. The Landfill should provide a written description of how the Landfill tracks the material and the final destination of the materials.

3. FOR LANDFILLS ONLY

In order to receive the Waste Reduction Credit, facilities must meet all the criteria specified below pursuant to APC&EC Rule 11.206 (C). Please check the following conditions that apply to your facility or transporter:

Suitable materials, approved by DEQ as recyclable and marketable, in accordance with APC&EC Rule 28, or can otherwise be put to a beneficial reuse, may be set aside from waste that has been received and ticketed, but prior to disposal.

Materials set aside for recycling have been completely removed from the premises for marketing, or otherwise put to a beneficial reuse that has been approved by DEQ, before credits for such materials shall be approved by DEQ.

The landfill must maintain records showing types, descriptions, and net weight or amounts of materials removed for marketing or beneficial reuse, and the final destination of such materials. These records shall be available to DEQ for inspection or audit.

Disposal fee credits taken for recyclable and beneficial reuse materials must be previously included in the solid waste net weights or amounts and disposal fees paid to DEQ.

Please provide any other methodology used in your waste reduction in the box below:

SECTION 6: RECORD AVAILABILITY AND RECORDS LOCATION

APC&EC RULE 11.206 (G) & (H)

Are tickets and/or duration records maintained at the site location?	Yes	No	N/A
Are tickets maintained at an off-site location? <i>(If yes, please indicate where? Explain in #1 below.)</i>	Yes	No	N/A
Are tickets and/or records organized and totaled daily, weekly, monthly and/or quarterly. <i>(If yes, please select one below.)</i>	Yes	No	N/A
Daily Weekly Monthly Quarterly			
Are records and/or tickets readily available and accessible for inspection?	Yes	No	N/A

1. Using the information above, provide a brief description of how tickets/records are maintained by the Landfill or Out-of-State Transporter. Include information regarding how/where tickets can be obtained.

2. Additionally, if applicable to the Landfill or Out-of-State Transporter, include a brief explanation of any special circumstances or considerations not covered above.