Request for Time Extension

	Purpose	Irpose The purpose of this form is to make a request for a time extension to begin or complete a Recycling Grant project.		
	General All items on the form must be completed and returned to the Arkansas Department of Environmental Quality (ADEQ). Incomplete forms will be returned to the District. Time extension requests should be submitted at least 30 days before the established deadline [Reg.11.410 (A) and Reg.11.410 (C)			
	DATE	GRANT NUMBER		
GRANT RECIPIENT				
Pr	OJECT PHASE	(choose one)		
	ODelay start of project		When will you start?	
	OExtend tin	ne to complete	When will you complete?	
		· ·	arate sheet, if necessary) complete date been delayed?	

2. How will you assure the new deadline will be met?

I certify that the information provided in and for this Request for Time Extension is accurate, and a time extension is warranted. I understand that if the required information has not been provided, this form will be returned and the request delayed.

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Grantee Signature

X _____ RSWMD Board Chairman Signature

Χ_____ Robert Hunter, ADEQ, Signature



DO NOT MAKE ANY CHANGES UNTIL BOTH THE RSWMD BOARD CHAIRMAN & ADEQ INDICATE APPROVAL BY SIGNING THE REQUEST

Date

Date

Date

ARKANSAS POLLUTION CONTROL & ECOLOGY COMMISSION REGULATION 11

Reg.11.410 (A) Funds for any grant project not started prior to the date that pre-applications for the next grant round are submitted to the Department will be forfeited and become a part of the total funds available for all Districts in the next grant round unless the project delay receives written approval by the Board and the Department. District administrative grants are excluded from this requirement.

Reg.11.410(C) All grantees shall develop recycling programs, as outlined in the grant application, and expend all grant funds within three (3) years following the date of disbursement of funds by the Department unless a written extension is granted by the Department.

Date

Enter the date the request is prepared. Use numerals to indicate new start date (example: 11/30/2011).

Grant Number

Enter the grant ID assigned by the ADEQ. This will be three letters (which indicate the solid waste district), two numbers, a hyphen and two more numbers (for example: TLM01-11).

Grant Recipient

Enter the name of the entity [city, county, solid waste authority, RSWM Board, etc.] that received the grant. Text is limited to 50 characters.

PROJECT PHASE

Delay start of project

Projects are required to begin prior to July 15 following receipt of funds. If this project will not begin before that date, provide the date the project will begin. Ten character limit. Use numerals to indicate new start date (for example: 01/01/2012).

Extend time to complete

Grant funds are required to be completely spent within three years from disbursal. If you will not meet this requirement, provide the date all funds will be expended. Ten character limit. Use numerals to indicate new completion date (for example: 12/31/2012).

PROJECT INFORMATION

 Explain why the project has not started or has not expended all funds as planned in the grant application. Text limited to 200 characters. If more space is needed, please use separate sheet.
Explain what measures will ensure the new deadline will be met. Text limited to 200 characters.

Grantee Signature & Date

Original signature of the person who has authority to enter into agreements for the grantee and the date s/he signs the request.

RSWMD Board Chairman & Date

Original signature of the Chairman of the applicable Regional Solid Waste Management District Board and the date s/he signs the request.

ADEQ Signature & Date

The Manager of the ADEQ Recycling/Market Development Branch will sign and date the request when it receives department approval.



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