



ARKANSAS
Department of Environmental Quality

Steps for Obtaining a Landfill Permit Class 1, 3C and 4 Facilities

*The Solid Waste Management Division of the Arkansas Department
of Environmental Quality*

ADEQ's mission is to protect, enhance, and restore the environment for the well-being of all Arkansans.

Local and Regional Approvals

1. Facility applies for Certificate of Need from Regional Solid Waste Management District. Process includes:
Petition to Regional Solid Waste Management District (county judges and city mayors)
Public notice*
Public hearing
Regional District issues Certificate of Need for the landfill
2. Site location approval from county and/or city governments that have zoning control or land use restrictions
3. Host community approval of site selection if another high impact facility is within 12 miles

Pre-application Submittal Phase (*ADEQ involvement beings here*)

1. Facility submits pre-application to ADEQ:
Certificate of Need documents from Regional Solid Waste Board
Zoning or land use approvals
Host community approval
General location information, right of entry, streams, roads, dwellings, soils and geology
2. ADEQ declares Pre-application administratively complete.
3. **Public notice of complete pre-application.**
4. **Public meeting—to inform and answer questions.**
5. ADEQ performs preliminary site investigation.

Application Submittal Phase

1. Facility submits application to ADEQ.
Responses from agencies about airports, wetlands, flood plains, endangered species, archeology, etc.
Detailed plans and specifications
Operating plans
Closure and post-closure care plan
Monitoring and reporting plans

ADEQ declares application administratively complete.

1. **Public notice of administratively complete application.**
2. **Public has 10 days to request a public hearing.**
3. ADEQ performs technical review of application.
4. ADEQ sends Notification of Deficiencies in application.
5. Facility submits revised application.

***Green text denotes public notice or input request.**

Permit Decision Phase

1. ADEQ issues draft permit.
2. **Public notice of draft permit decision.**
3. **30-day public comment period.**
4. **Possible public hearing.**
5. ADEQ considers all public comments.
6. ADEQ issues final permit.
7. ADEQ mails final permit and response to public comments to commenters and applicant.
8. **Standing to appeal final permit—person must have commented on draft.**

All documents submitted to or written by ADEQ for landfill sites are posted at <http://www.adeg.state.ar.us>. On the left menu, click **Online Searchable Databases**; scroll down to **Solid Waste Management Division** and click **Permitted Facilities Data Files**. On the form, enter the facility's AFIN number of other facility information and click Search.

Contact Us

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