

MEETING MINUTES
SOLID WASTE LICENSING COMMITTEE
April 17, 2006

A regular meeting of the Solid Waste Licensing Committee met on Monday, April 17, 2006, at Genesis Environmental Consulting, 11400 West Baseline, Little Rock, Arkansas.

The meeting was called to order by Mark Witherspoon, Chair. Mark called roll: Present were Jim Willits, Mark Witherspoon, Elizabeth Hoover, Roger Davis, and Sid Fitzgerald. Also present were Phyllis Bone, Ann Weinstein, Steve Martin, and Jane Schwartz. Micci Fendley and Jack Jones were absent.

The minutes were read and approved.

Mark updated the group on the need to fill the vacancies on the Solid Waste Licensing Committee. The current vacancies are for a municipal landfill representative, a regional solid waste district board representative, and an educational institution representative. A discussion followed on the options available for nomination of the municipal landfill representative and the time factor. A discussion was held on the nominated candidates: Dave Rose from the City of Hope Landfill and Charles Sanders from the Ft. Smith Landfill for the municipal landfill position.

Motion was made by Roger Davis, seconded by Jim Willits, and passed by the Committee to accept the names as submitted for these three positions, close the nominations, and begin evaluations by requesting written information before the next meeting.

Motion was made by Roger Davis, seconded by Jim Willits, and passed by the Committee to recommend Dave Rose as the municipal landfill representative.

Elizabeth Hoover reminded the group of the need to recommend the reappointment of Micci Fendley, whose first term expires in June 2006. Jim Willits made a motion to recommend the reappointment of Micci Fendley to the Solid Waste Licensing Committee. Motion was seconded by Sid Fitzgerald and passed by the Committee.

Mark Witherspoon reviewed the three Subcommittees that were established:

- 1) The Internal Policy and Procedures for Investigations, Group Leader: Mark Witherspoon;
- 2) Curriculum and Testing, Group Leader: Phyllis Bone; and
- 3) Enforcement, Group Leader: Micci Fendley

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Mark Witherspoon asked the Committee which one of the three Subcommittees they preferred to discuss. After deciding on Subcommittee No. 1, Mark passed out his handout report to read and discuss on the policy and procedures.

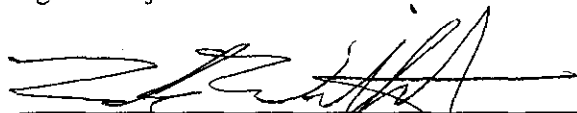
In the discussion, the Committee attempted to identify their role if approached with a complaint on addressing license investigations.

Steve Martin brought attention to Regulation 27: the powers and duties of the Department and the powers and duties of the Solid Waste Licensing Committee to clarify what the committee should identify in their involvement.

After discussion, motion was made by Jim Willits to adopt the policy and procedures from Mark's memo report as the Committee's policy for addressing and investigating inquiries. His motion was seconded by Roger Davis and passed by the Committee.

The Chair set the next meeting for June 23, 2006, at ADEQ, in the Building D Training Room.

Having no further business, the meeting was adjourned.



Mark Witherspoon, Chair