

Arkansas Department of Environmental Quality

Tire Accountability Program (TAP)

Business Plan Checklist APC&EC Regulation No. 36			
District Name			
Submittal Date			
Does the Plan include a List of Permits by Number and AFIN? <input type="checkbox"/> YES <input type="checkbox"/> NO			
USED TIRE PROGRAM (UTP) OVERVIEW – Reg. 36, Chapter 4			
1. Is the square mileage served by the included?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
2. Is the population based on the most recent federal census included?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
3. Are the names, addresses, phone number, and email address included for all the board members?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
4. Is this District part of an Inter-District?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
5. If yes, is the written Inter-District agreement included with the Plan?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
6. Does the District have an approved Solid Waste Management Plan? If no, why? _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
CURRENT FISCAL YEAR OPERATIONS			
1. Does the Plan include a description of all equipment used, including the type, year manufactured, debt obligations related to the equipment, and whether the equipment is leased or owned?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
2. Does the Plan include a listing of all contract obligations including the amount, scope, and length?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
3. Does the Plan include a detailed description of how the District manages tires?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
4. Does the Plan include an explanation of costs for Tire Collection Centers managed by the District?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
5. Does the Plan include an explanation of costs associated with trailers?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
6. Does the Plan include an explanation of costs associated with Transfer Stations?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
7. Does the Plan include an explanation of costs associated with Tire Processing?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
8. Does the Plan include an explanation of costs for the actual mileage for the District?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
9. Does the Plan include an explanation of personnel costs?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
10. Does the Plan include the quantity of tires currently on property owned, leased, or otherwise controlled by the District? Amount? _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
11. Does the Plan include a listing of debt and debt-repayment obligations, including a repayment schedule? Total Debt Obligations? _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
NEXT FISCAL YEARS OPERATIONS			
1. Does the Plan include a written description of how the District will	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

manage the tires from cradle-to-grave using the e-manifest system?			
2. Does the Plan include estimated costs of utilities, personnel, equipment, fees, leases, facilities, and any other costs related to the primary operations of the used-tire recycling program? Total Expenses? _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
3. Does the Plan include details of capital improvement and maintenance activities along with estimated expenditures? Estimated Amount? _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
4. Does the Plan include estimated transportation and fuel costs? Amount? _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
5. Does the Plan include a listing of all tire-collection centers with physical addresses?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
6. Does the Plan include a listing of the types of tires managed, including recyclable tires, waste tires, and used tires culled for resale?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
7. Does the Plan include a description of the District's tire-management and processing goals?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
8. Does the Plan include discussion regarding initiatives to increase efficiency the District will pursue?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
9. Does the Plan include discussion regarding initiatives to increase productivity the District will pursue?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
10. Does the Plan include discussion regarding initiatives to promote recycling and sustainability the District will pursue?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>