

Instructions for Tire Collection & Processing Facilities General Permit Notification
(Form TAP-6)

Item 1. Application Information

- a. Mark the correct box of type of facility.
 - a. If a tire processing facility, mark what type of processing facility.
- b. Mark the type of application.
- c. Enter the date of when operations begin.
- d. Enter the maximum amount of tires to be stored.
- e. Enter the maximum amount of tires to be processed monthly.

Item 2. Owner and Operator Information

- a. Enter the property owner name.
- b. Enter the property owner mailing address.
- c. Enter the property owner city, state, and zip code.
- d. Enter what type of owner.
- e. Enter the company name of the site operator.
- f. Enter the site operator address.
- g. Enter the site operator city, state, and zip code.
- h. Enter what type of operator.
- i. Enter the telephone number.
- j. Enter the fax number.
- k. Enter the e-mail address.
- l. Enter the operator name.
- m. Enter the operator telephone number
- n. Enter the operator e-mail address.

Item 3. Site Information

- a. Enter the site name.
- b. Enter the site address.
- c. Enter the city, state, and zip code.
- d. Enter the section, township, and range.
- e. Enter site directions from a major intersection.
- f. Enter the telephone number.
- g. Enter the county where the site is located.
- h. Enter the latitude and longitude.
- i. Describe how and where the tires and tire residuals will be collected, recycled, disposed, and processed.

If the tires and tire residuals are not being processed and disposed of on-site complete the following:

- j. Enter the permitted facility name.
- k. Enter the street address.
- l. Enter the city, state, and zip code.
- m. Enter the telephone number.
- n. Enter the e-mail address.
- o. Enter the county where the permitted facility is located.

Item 4. Quantities of Tires and Tire Residuals that will be Stored, Processed, Collected, Disposed, or Recycled

For the following enter the current storage in tons, storage area by square footage, and maximum storage in tons

- a. Waste Tires;
- b. Used Tires Culled for Resale;
- c. Used Tires Recycled;
- d. Used Tires Disposed; and
- e. Processed Tires.
- f. Enter the totals of current storage, storage area, and maximum storage.

Item 5. Required Attachments for Tire Collection Centers, Mobile Equipment, and Tire Processing Facilities

- a. Attach a Letter of Notification to Fire Protection Authority.
- b. Attach General Permit Fee of \$100.
- c. Attach Facility Design.
 1. Attach section map;
 2. Attach conformance with local zoning; and
 3. Attach plot plan.
- d. Attach Facility Operation.
 1. Attach description of how tires will be collected, stored, recycled, disposed, and processed;
 2. Attach description of how storage requirements will be met;
 3. Attach copy of emergency preparedness manual;
 4. Attach copy of fire safety survey;
 5. Attach description of how annual accumulation of tires will be processed or removed;
 6. Attach completed closure plan;
 7. Attach proof of financial responsibility; and
 8. Attach permit fee.

Item 6. Certification

This section serves as certification that everything entered in the application is true and correct. The authorized agent needs to sign his/her name, print or type name and title, and date this section.

Item 7. Professional Engineer Registered in Arkansas

This section serves as certification that an Arkansas P.E. designed and/or examined this tire collection and/or processing facility. He/she will need to sign, print/type name and title, enter his/her mailing address, with city, state, and zip code. Enter his/her telephone number, Arkansas P.E. Registration Number, and Seal.